

Erie County Technical School

Director's Report

February 2012

2012-2013 Budget

Our 2012-2013 budget proposal was tabled at the January JOC meeting. The administration has left it as tabled for this month. The JOC is welcome to approve the budget proposal at anytime. The approval date should occur by the April JOC meeting so the districts have time to approve the budget and ECTS can continue to operate without interruption.

RCTC and Corporate Training

Term III for RCTC had 150 students enrolled in 22 classes. There are another four classes in the PA Emissions/Inspection series that account for 99 students. In 2010-2011, Term III had 22 classes and 125 students. Gross revenue for Term III is \$47,140. Estimated net revenue is \$21,108.

We assisted in providing a Manufacturing Foundations program for adults at Erie Bolt Corporation. The class began on January 30 and concluded on February 17. Nine students recruited by CareerLink participated in the program. We expect all nine to complete the program.

Building Expansion & Renovation

The director has made nine presentations. The last scheduled presentation is Monday, February 27 to Girard. After their district's presentation, the JOC member should request additional time on a district agenda to discuss the project.

The bottom line question, "Does it make sense to fund PlanCon A & B?"

The director will summarize the comments and concerns received from each of the district presentations and forward them to JOC members and superintendents for their consideration.

Enrollment Review

The Admissions office guided the faculty through the Class of 2015 applications on January 31. Administrative Procedure 126—Enrollment Review takes the application information, adds it to current enrollments, and enables each program to be evaluated. Four programs were identified as At-Risk. A motion is on this month's agenda to recognize those programs formally. The faculty members from those programs have been meeting with the director each week to review various pieces of information.

Other Action Items this Month

Other items the director has been working on in February include:

1. Policy reviews—500 Series, Classified Employees

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- ❖ *State of the Union Address and Public Forum*; Bayfront Sheraton; January 30; presentation by Deputy Secretary John Porcari from the U.S. Department of Transportation, sponsored by Erie Regional Chamber & Growth Partnership
- ❖ *A Conversation with Rick McNeel, Lord Corporation CEO*; Bel Aire Hotel; February 7; presentation by Lord Corporations CEO, sponsored Erie Regional Chamber and Growth Partnership
- ❖ *Building Project Presentation*; General McLane; February 8; with Chris Coughlin and Jessica Lemmon
- ❖ *ECTS Act 93 Plan Review*; ECTS; February 9; with four JOC members
- ❖ *Post-secondary Education Meeting*; Intermodal Center; February 9; to discuss county's ability to address post-secondary and technical education to meet local industry needs
- ❖ *Building Project Presentation*; Fort LeBoeuf; February 9; with Chris Coughlin and Jessica Lemmon
- ❖ *Building Project Presentation*; Harbor Creek; February 9; with Chris Coughlin and Jessica Lemmon
- ❖ *Meeting with Rich Ragen*; ECTS; February 10; campus tour and discussion about alternatives for cosmetology instruction
- ❖ *JOC Member Orientation*; Corry; February 10; with Jim Bucksbee; orientation session for Jennifer Gourley
- ❖ *Building Project Presentation*; Fairview; February 13; with Chris Coughlin and Jessica Lemmon
- ❖ *Building Project Presentation*; Northwestern; February 13; with Chris Coughlin and Jessica Lemmon
- ❖ *County-level Workforce Development Team*; Intermodal Center; February 14; monthly service providers meeting

- ❖ *Northwest Commission, Facility Use Meeting*; ECTS; February 14; with Cris Pierce of the Northwest Commission; to discuss use of ECTS as host site for government contracting meeting
- ❖ *WIB Title I RFP Meeting*; Erie CareerLink; February 15; meeting to assist with composing request for proposal
- ❖ *Erie Insurance Lunch & Tour*; ECTS; February 16; with Jeff Brinling, Senior Vice President, Corporate Training, and Bill Matrogran and Jackie Tirpak; various ECTS staff; to discuss opportunities to work together
- ❖ *Building Project Presentation*; North East; February 16; with Chris Coughlin and Jessica Lemmon
- ❖ *WIB Strategic Planning Meeting*; Meadville; February 17; to assist with update of current strategic plan
- ❖ *Building Project Presentation*; Wattsburg; February 20; with Chris Coughlin and Jessica Lemmon
- ❖ *PACTA Symposium*; Hershey; February 21-22; with Jim Tracy, Mary Bula and Jan Kennerknecht
- ❖ *Building Project Presentation*; Girard; February 17; with Chris Coughlin and Jessica Lemmon