

Erie County Technical School

Director's Report

December 2011

Act 24 Background Clearances Meeting

A staff-of-the-whole meeting was held on December 7 to inform faculty and staff of the new requirements of this act. Attorneys Julia Herzing and Tim Sennett gave a brief overview of the act and its implications for employees and the employer. Staff members received the PDE form to sign and return.

2012-2013 Budget

The business office has completed the budget development process for the 2012-2013 ECTS Budget. The director presented the proposal to the superintendents on December 2. The proposal calls for a 0% increase from the districts and the use of \$70,000 from the fund balance. The director will present the budget to the JOC at the January meeting.

RCTC and Corporate Training

The welding training program with Custom Engineering got off to a good start. The company is training 12 welders on a 4-day, 10-hour day schedule. The program is scheduled to conclude December 30 at the end of 20 days of training.

Other Action Items this Month

Other items the director has been working on in December include:

1. Policy reviews—300 Series, Administrative Employees
2. Data analysis of PSSA results for the Class of 2012 and prior years

Happy Holidays

Please accept our best and warmest wishes to you and your families this holiday season!

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- ❖ *Campus Tour—Onex Corporation*; December 8; with John Ogden and the following representatives, all of whom are ECTS graduates, whom talked with students
 - Ed Klobusnik – Metal Fabrication
 - Michelle Braden – Design and Drafting
 - Jeff Rhoades – Electrical and PLC

- ❖ *Building Renovation Meeting*; December 14; with Chris Coughlin and Steve Sceiford
- ❖ *Programmatic & Policy Committee, Workforce Investment Board; Meadville*; December 7; via telephone; bi-monthly meeting of this WIB committee
- ❖ *County-level Workforce Development Team*; December 13; Intermodal Center; review of workforce development activities in the county
- ❖ *Carmen Dawson*; December 14; with Elaine Shaffer and Sandy Carr; to discuss inclusion of entrepreneurship programming within the ECTS programming
- ❖ *Meet & Discuss*; ECTS; December 20; monthly meeting of Federation officers and management