



NORTHWEST PENNSYLVANIA WORKFORCE INVESTMENT BOARD MEETING

PA CareerLink®-Erie County
155 West 8th Street, Erie, PA
FRIDAY, May 13, 2011
9:00 AM

WIB COUNCIL AGENDA

- 9:00 1) Welcome & Roll Call / Visitor Recognition / Public Comment – *Kerry Schwab, Chair*
- 2) [Approval of Minutes – March 11, 2011 Board Meeting](#)
- 3) [Review of Previous Action Items](#)
- 9:05 4) [Executive Committee/Chair Report](#) – *Kerry Schwab, Chair*
- a) [Approval of Slate of Officers for 2011-2012](#)
 - b) St. Benedict Education Center Presentation – *Sister Miriam Mashank*
 - c) Erie Workforce Center of Excellence (RCWE Building) Grand Opening
- 9:35 5) [Fiscal Committee Report](#) – *David Van Amburg, Treasurer*
- a) [Approval of RCWE Financial Revenue Report](#) (handout)
 - b) [Approval of RCWE Financial Expenditure Report](#)
 - c) Final Audit Submission
 - i) [Financial Statements](#)
 - ii) [Management Letter](#)
 - iii) [Governance Communication](#)
 - iv) [Data Collection Form](#)
 - v) [Approval and Submission of 990](#)
 - d) [Contracts Report](#)
 - e) [Grants Report April 2011](#)
- 9:55 6) WIB/RCWE CEO Report – *Michele Zieziula, CEO*
- a) WIA Budgetary Update
 - b) Industry Club Expo 2011
 - c) CareerLink Week - PA CareerLink®-Erie County
 - d) RCWE Building Update
 - e) WIB Association UI Policy Paper
 - f) PA Partners Conference - Governor's Achievement Awards
 - Luis Ruiz - L&I Program Participant Awards
 - Plastikos, Inc. - DPW Employer Honor Roll

PREVIOUS ACTION ITEMS

- 1. Ms. Zieziula will gather the contact information of our local legislators and forward to the WIB members for letter writing purposes. (Complete)**
- 2. The CareerLink Development Committee will discuss the possibility of the PA CareerLink®s becoming WIN/WorkKeys/Work Certified assessment and remediation training centers. (In Process)**
- 3. Ms. Zieziula will evaluate the best way to reduce the time it takes to conduct WIB meetings. (In Process)**
- 4. Ms. McEwan will add Mr. Horton to the LMC email distribution list so that he is aware of LMC meetings where he can further learn about SBEC's efforts with the new Americans. (Complete)**