



July 20, 2011

Joint Operating Committee
Erie County Technical School

Please be advised of my intent to retire at the end of the 2011-2012 school year; or later, and to use the retirement compensation benefit as described in the Administrative Staff Benefit and Compensation Plan.

Retirement Compensation:

An administrator is eligible for this benefit when they are approved for retirement by the Pennsylvania School Employees' Retirement System and attain at least five (5) years of service in the Erie County Technical School system. The administrator shall notify the AVTS Operating Committee by December 1 if they intend to retire at the end of the school year.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steven C. Sceiford', is written over the printed name.

Steven C. Sceiford
Facilities Manager
Erie County Technical School