



Joint Operating Committee - Meeting Agenda

Thursday, April 26, 2012

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Meet the Teacher Event and Dinner - 5:00 pm until 6:30 pm

Joint Operating Committee Members Invited

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, DiPlacido, Rodgers, Ring, Gourley, Duda

2. Institute for High Priority Occupations -Natural gas industry training agreement

3. Meeting Minutes

- A. **Motion to accept the minutes of the March 22, 2012 regular meeting and March 27, 2012 Budget Committee meeting as presented**

4. Guests and Public Comment

5. Correspondence

- A. Letter- Construction Trades – OAC-Occupational Advisory Committee

6. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices, as presented:**
 - 1. Revenue and Expenditure Reports:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
 - 2. Checks and Invoices:
 - a) General Fund Checks, Wire Transfers and Invoices: \$442,471.42
 - b) Food Service Fund Checks and Invoices: \$2,452.70
 - c) Capital Projects Fund Checks and Invoices: \$ 0.00
 - d) Student Activity Fund Checks and invoices: \$4,036.84

3. VISA procurement card payment: \$ 33,958.43
4. Treasurer's Report: March 2012
5. General Fund – Budget Transfers – None

7. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources – Natalie Fatica
 1. **Motion to accept the retirement of Ursula Olson-Gern, Student Assistant Aide, as of April 30, 2012**
 2. **Motion to approve the uncompensated leave of absence for Mike Senger, C-2-Custodian, effective March 26, 2012**

8. Operations

- A. Administrative Reports
 1. Superintendent Report– James Tracy, Girard School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. High School Principal Report — Joe Tarasovitch
 5. Facilities Report — Steve Sceiford
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report – Pat Holland and Jan Kennerknecht
- B. Staff Travel >400 miles (Policies: 331,431,531)
 1. Motion to approve the travel of Roach Hewitt to Cary, NC for SAS Programming training from June 25-29, 2012 at an estimated cost of \$1,626.
- C. Student Field Trips, Fundraising, Community Activities (Policy 121, 229, 230, 910) - **None**
- D. Facility Use Requests – Profit Making Organizations (Policy 707) – **None**
- E. Other Operations
 1. **Motion to recommend adoption by the participating districts of the 2012-2013 General Fund Budget that includes participating district contributions of \$3,643,946 and total expenditures of \$6,144,771**
 2. **Motion to award the exterior painting contract to Beals-McMahon in the amount of \$67,620 for the base bid as specified**

3. **Motion to approve the contract, as presented, with ECS (Energy Curtailment Specialists, Inc) for their Flex-Response Program to reduce electricity demand during peak demand hours at the 20 MWh level**

9. Other Business

- A. Board Policy Review – Administrative review: Sections 800-Operations and 900-Community
- B. Board Action Items

10. Supplemental Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report — Joe Tarasovitch
- C. Work Experience Report — Elaine Shaffer
- D. Business Contacts Report — Elaine Shaffer
- E. Admissions Report — Lisa Sorensen
- F. Disabled Population Reports: District and Program - Pat Holland
- G. Next meeting: **Thursday, May 24, 2012**

11. Adjournment