

**Erie County Technical School
Director's Report
September 2010**

In Remembrance of Patricia Kalinowski

The ECTS lost another family member this summer with the passing of Pat Kalinowski. Pat spent 32 years with ECTS as a secretary in various departments including the business office and the RCTC office. A reliable and conscientious staff member, Pat will be missed by those she worked with, especially the students that worked as the cashier on the 'deli line.'

Ch. 339 Program Compliance Audit

Preparations are nearly complete for the Pennsylvania Department of Education, Bureau of Career & Technical Education program compliance audit of ECTS on September 28-30. Administrative staff members, professional staff members and faculty have all pitched in to collect the last of the evidence for each audit item. Staff members and faculty have reviewed the program binders. PDE conducts the program compliance audit every five years.

Enrollment Review Corrective Action

The enrollment review corrective action process has slowed somewhat with the start of the school year. The director and Mr. Tim Mientkiewicz will be reviewing a list of possible solutions to the root causes identified by the corrective action team. Once the list of solutions has been fine-tuned, they will be referred back to the team for additional consideration.

On-line Observations and Walk-throughs

With the assistance of a web-based program and two iPads, the administrative staff will be conducting classroom observations and walk-throughs (a shorter, more focused version of an observation) with faculty members this year. The program, eWalk, allows schools to compose observation templates and then conduct the observations through a mobile device. The system allows observation results to be compiled across the campus or longitudinally by faculty member. The compiled results will improve campus-wide professional development and individual professional growth plans.

The parent company of eWalk also has a teacher evaluation system, mVal, which links with eWalk. mVal allows faculty members and administrators to interact on the same evaluation. Our end-of-year professional assessment includes a faculty self-assessment, but the process is burdensome. A software package like mVal would greatly improve the end-of-year assessment process. The administration will be reviewing the purchase of this software package.

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- *2+2+2 Workforce Development Meeting*; ECTS; September 2; to finalize ECTS participation in this initiative and grant
- *eWalk Training*; Mechanicsburg, PA; September 9-10; training session on the set-up and use of this teacher observation software
- *Pennsylvania School Boards Association*, quarterly board of directors meeting; Mechanicsburg; September 10-11; serving as PACTA representative on board
- *County-level Workforce Development Team*; Erie; September 14
- *Northwestern School District School Board Meeting*; ECTS; September 20
- *High Schools That Work Data Conference*; Monroeville; September 21; with Patty Palo; workshop to gain insights into interpretation and use of HSTW data
- *ECTS Marketing Committee Meeting*; ECTS; September 24
- *NWPA Workforce Investment Board Annual Dinner*; Ambassador Conference Center; September 25; with Mary Ellen Camp, Jan Kennerknecht and Elaine Shaffer