

November 2010

Human and Quality Resources Report

ISO.

Restructuring of the internal audit teams needs to occur prior to beginning internal audits which will begin after the holidays. At this time, there are 2 internal audit spots to fill or there will be a reduction in the amount of current audit teams available to audit. In addition, an accounting of the auditing of sub processes is in development.

Staffing.

Currently, two student aides are subbing for the student aide on uncompensated leave. One is present in the am and one is here in the pm. This arrangement seems to be working out well and will continue until a decision is made by the aide on uncompensated leave. At that point, it will be possible to continue with a more permanent plan.

At this time recruiting has begun to fill the High School Secretary vacancy. Currently, part-time candidates are being interviewed and as candidates are identified specifics regarding the position will be more evident, including hours and duties.

Staff Development.

The Professional Development Team continues to meet and is in the process of scheduling some voluntary sessions the first being how to retrieve and log Act 48 hours.

Reports.

Preparation continues for the winter submission of PIMS.