

May 2011

Human and Quality Resources Report

ISO.

Parent satisfaction data has been compiled. One hundred and twenty-seven responses were received. Data is being reviewed and filtered in order to get more detailed information regarding parents' satisfaction. Additional data will be compiled for the end of the year planning retreat conducted in June.

Staffing.

Two subs will continue to fill in for the Aide on leave for the end of the year. The status of uncompensated leave continues. Three individuals are currently planning for retirement, one has given a definite date and the other two are working on their plans. These retirements will result in some changes and a plan is currently being developed to address this.

Staff Development.

Retraining to be conducted for fingerprinting based on data received from the state regarding our rejection rate. All secretaries will be trained by a cogent representative with access to our machine. In addition, a timeline was developed to address personal professional development. It is still in process of revision. In-service planning will be conducted throughout the summer.

Other.

Letters were completed and mailed according to the health plan changes that are required because of the new health care laws.