Erie County Technical School

Joint Operating Committee - Meeting Agenda

Thursday, May 26, 2011

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session – 6:00 pm

1. Graphics project presentation- Joe Salorino, Instructor
2. Enrollment Review Process- Aldo Jackson

Regular Meeting – 7:00 pm

1. Call to Order

A. Moment of Reflection

B. Pledge of Allegiance

C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, Scutella, Rodgers, Ring, Price, Duda

2. Meeting Minutes

A. **Motion to accept the minutes of the April 28, 2011 meeting as presented**

3. Introduction of Guests and Public Comment

4. Correspondence

5. Business

A. Report – Business Manager – Paul Fritz

B. **Motion to approve the following reports, payments and invoices:**

1. Revenue and Expenditure Reports, as presented:

a) General Fund
b) Food Service Fund
c) Capital Projects Fund
d) Student Activities Fund

2. Checks and Invoices, as presented:
    a) General Fund Checks, Wire Transfers and Invoices: $ 592,426.87
    b) Food Service Fund Checks and Invoices: $ 944.60
    c) Capital Projects Fund Checks and Invoices: $ 00.00
    d) Student Activity Fund Checks and invoices: $ 2,993.68

3. VISA procurement card payment, as presented: $ 49,924.50

4. Treasurer's Report, as presented: April 2011 Summary

5. General Fund – Budget Transfers – none

C. **Motion to approve PNC Bank and PSDLAF/PNC and PLGIT as depositories of school funds for 2011-12**

D. **Motion to designate Erie Times News as newspaper of general circulation for 2011-12**

E. **Motion to purchase public official bonds for the Secretary and Treasurer for school year 2011-12 in the amount of $50,000 each**

F. **Motion to nominate and then elect a Treasurer for a one year term beginning July 1, 2011**

6. Human and Quality Resources

A. Report—Coordinator of Human and Quality Resources – Natalie Fatica

B. **Motion to approve ECTS staff for summer curriculum development and AYES supervision of students, as listed**

C. **Motion to grant regular employment status to Jenny Alick, S-3-RCTC Secretary, effective May 3, 2011 at the contractual rate of $13.06 per hour**

D. **Motion to approve compensation for Donna Erdman and Mariea Sargent at their per diem rates ($247.83) and ($236.26) to participate in the annual planning retreat to be held June 14 to 16**

E. **Motion to hire (names to be provided) summer help at the rate of $8.00 per hour beginning on or after May 30, 2011**

7. Operations

A. Administrative Reports

1. Superintendent of Record Report– James Tracy, Girard School District

2. Director Report — Aldo Jackson

3. Solicitor Report — Timothy Sennett
4. High School Principal Report — Joe Tarasovitch
5. RCTC Report — Mary Ellen Camp
6. Facilities Report — Steve Sceiford
7. Technology Report — Jeff Smith
8. Student Instructional Support Services Report – Pat Holland and Jan Kennerknecht

B. Priority Action Plans

1. 2010-2011 Priority Action Plans- update **–**Aldo Jackson

C. Staff Travel >400 miles (Polices: 331,431,531) - **None**

D. Student Field Trips and Fundraising (Policy 121) - **None**

E. Facility Use Requests – Profit Making Organizations (Policy 707) - **None**

F. Other Operations

1. **Motion to approve the list of supplies as surplus and available for disposition**

8. Other Business

9. Supplemental Information

A. Joint Operating Committee -Meeting Attendance Report
B. High School Program Enrollment Report - Joe Tarasovitch
C. Career and Alternative Education Program Enrollment Report - Joe Tarasovitch
D. Business Partnership Contacts Report – Elaine Shaffer
E. Work Experience Report - Elaine Shaffer
F. Admissions Coordinator Report -Lisa Sorensen
G. NOCTI-assessments-2011 – Joe Tarasovitch
H. Next meeting: **Thursday, June 23, 2011**

10. Meeting Adjournment

Erie County Vocational Technical Foundation
Board of Directors
Meeting Agenda

Thursday, May 26, 2011
Eagle's Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

1. Call to Order
   A. Roll Call: Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, Scutella, Rodgers, Ring, Price, Duda
2. **Motion to accept the minutes of the December 21, 2010 Meeting, as presented**
3. Correspondence - none
4. **Motion to approve the following reports, payments and invoices:**
   A. ECTS Foundation Revenue and Expenditure Report
   B. ECTS Foundation Checks and Invoices, as presented; $ 70.00
   C. Treasurer's Report, as presented: December 2009-April 2011
5. Other Business
   A. Annual student scholarship award
   B. Fred Brockman Memorial- student award
6. Other Information
   A. Potter Development Services, Inc. - New Funding Streams for Public Education

Adjournment