

March 25, 2011

Mr. Ronald Tomalis
Acting Secretary of Education
Pennsylvania Department of Education
333 Market Street
Harrisburg, PA 17126-0333

CERTIFIED MAIL

Dear Mr. Secretary:

On behalf of the Joint Operating Committee, please accept this letter as a request of the Pennsylvania Department of Education to approve the alteration of six courses offered by the Erie County Technical School. For two courses, the basis for the request is a substantial decline in student enrollment from a period five years prior. For the other four courses the basis for the request is enrollment in the course is less than ten students. The alteration in the courses could result in the suspension or furlough of professional personnel.

Since the 2006-2007 academic year, the enrollment in two courses has declined by at least 20%. They include:

<u>Program</u>	<u>06-07 Enrollment</u>	<u>11-12 Enrollment</u>	<u>% Decline</u>
Computer Information Systems	45	30	33%
Electrical Engineering	44	32	30%

With regard to 2011-2012 course enrollments of less than ten, enrollment for the four courses is:

- 1) Construction Trades has one course with six (6) students and one course with no students,
- 2) Facilities Maintenance has one course with seven (7) students,
- 3) Networking Technologies has one course with eight (8) students, and
- 4) Tool & Die has one course with eight (8) students.

As required in 24 P.S. § 11-1124, the director and the Superintendent of Record, Dr. James Tracy, Girard School District, certify the enrollments. The Joint Operating Committee approved this request at their meeting on March 24, 2011.

We look forward to your prompt reply. Please feel free to contact me for additional information.

Sincerely yours,

Aldo R. Jackson, Ph.D.
Director

Enclosure: Copy of Approved Board Motion

cc: Mark T. Wassell, Knox, McLaughlin, Gornall & Sennett