

March 25, 2011

Mr. Ronald Tomalis
Acting Secretary of Education
Pennsylvania Department of Education
333 Market Street
Harrisburg, PA 17126-0333

CERTIFIED MAIL

Dear Mr. Secretary:

On behalf of the Joint Operating Committee, please accept this letter as a request of the Pennsylvania Department of Education to approve the alteration of one course offered by the Erie County Technical School. The basis for the request is a substantial decline in student enrollment from a period five years prior. The alteration in the course could result in the suspension or furlough of professional personnel.

Since the 2006-2007 academic year, the enrollment in the course has declined by at least 20%. The calculation is:

<u>Program</u>	<u>06-07 Enrollment</u>	<u>11-12 Enrollment</u>	<u>% Decline</u>
Construction Trades	76	57	25%

As required in 24 P.S. § 11-1124, the director and the Superintendent of Record, Dr. James Tracy, Girard School District, certify the enrollments. The Joint Operating Committee of the Erie County Technical School approved this request at their meeting on March 24, 2011.

We look forward to your prompt reply. Please feel free to contact me for additional information.

Sincerely yours,

Aldo R. Jackson, Ph.D.
Director

Enclosure: Copy of Approved Board Motion
cc: Mark T. Wassell, Knox, McLaughlin, Gornall & Sennett