



Joint Operating Committee - Meeting Agenda

Thursday, March 24, 2011

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session – 6:00 pm

1. Construction Trades Program-Senior House Project: Charlie Lytle and Dave Yanosko, Instructors
2. PDE Chapter 339 Audit Update- Aldo Jackson, Director

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. **Motion to accept the appointment of Brian Rogala to the Joint Operating Committee representing Iroquois School District**

D. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Rogala, Scutella, Rodgers, Ring, Price, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the February 24, 2011 meeting as presented**

3. Introduction of Guests and Public Comment

4. Correspondence

- A. Annual letter of intent to retire per Professional Contract eligibility- Don Hofmeister, EET instructor

5. Business

- B. Report – Business Manager – Paul Fritz

C. Motion to approve the following reports, payments and invoices:

1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire Transfers and Invoices: \$ 530,264.71
 - b) Food Service Fund Checks and Invoices: \$ 1,318.01
 - c) Capital Projects Fund Checks and Invoices: \$ 0.00
 - d) Student Activity Fund Checks and invoices: \$ 3,698.52
3. VISA procurement card payment, as presented: \$ 54,680.88
4. Treasurer's Report, as presented: February 2011 Summary
5. General Fund – Budget Transfers – none this month

6. Human and Quality Resources

A. Report—Coordinator of Human and Quality Resources – Natalie Fatica

1. **Motion to approve curriculum development work and payment to the instructors listed which will be funded by the PMI 2+2+2 grant**

7. Operations

A. Administrative Reports

1. Superintendent of Record Report– James Tracy, Girard School District
2. Director Report — Aldo Jackson
3. Solicitor Report — Timothy Sennett
4. High School Principal Report — Joe Tarasovitch
5. RCTC Report — Mary Ellen Camp
6. Facilities Report — Steve Sceiford
7. Technology Report — Jeff Smith
8. Instructional Support Services Report – Pat Holland and Jan Kennerknecht

B. Priority Action Plans

1. 2010-2011 Priority Action Plans- update –Aldo Jackson

C. Staff Travel >400 miles (Polices: 331,431,531) - **None**

D. Student Field Trips and Fundraising (Policy 121)

1. **Motion to approve the following Field Trips and Fundraising:**

- a) SkillsUSA State Competition, Hershey, PA, 4/5/11-4/8/11, Sandra Carr and 7 students, cost estimate of \$3,600

E. Facility Use Requests – Profit Making Organizations (Policy 707) – None

F. Other Operations

1. **Motion to approve the revised version of the Bureau of Career & Technical Education, Approved Program Evaluation Correction Plan and Status Update, 2010-2011, as presented.**

8. Other Business

- A. **Motion to seek the approval of the Pennsylvania Department of Education to alter one course as a result of substantial decline in course enrollments, that course being Construction Trades, as required by 24 PS § 11-1124**

Alternate-3

Alternate-5

- B. Early retirement incentive- discussion

9. Supplemental Information

- A. Focus Groups Packet
- B. Joint Operating Committee -Meeting Attendance Report
- C. High School Program Enrollment Report - Joe Tarasovitch
- D. Career and Alternative Education Program Enrollment Report - Joe Tarasovitch
- E. Business Partnership Contacts Report – Elaine Shaffer
- F. Work Experience Report - Elaine Shaffer
- G. Admissions Coordinator Report -Lisa Sorensen

- H. Occupational Advisory Committees- Company Attendance March 15, 2011-Joe Tarasovitch
- I. Disabled Population by District- Pat Holland
- J. Disabled Population by Program-Pat Holland
- K. Statement of Financial Interests-filing for year 2010- Due May 1, 2011
- L. Next meeting: **Thursday, April 28, 2011**

10. Meeting Adjournment

