



Joint Operating Committee - Meeting Agenda

Thursday, June 22, 2010

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Regular Meeting – 5:15 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, DiPlacido, Rodgers, Ring, Price, Duda

2. Meeting Minutes

- A. [Motion to accept the minutes of the June 24, 2010 meeting as presented](#)

3. Introduction of Guests

4. Correspondence

- A. [EasyProcure VISA rebate for 2009-2010 of \\$2,614.76 based on purchases of \\$581,057.75](#)
- B. [Letter of appreciation for the SkillsUSA National Competition from Elaine Shaffer and Yuliya Avatyuk](#)

5. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices:**
 - 1. [Revenue and Expenditure Reports, as presented:](#)
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
 - 2. [Checks and Invoices, as presented:](#)
 - a) General Fund Checks, Wire Transfers and Invoices: \$ 257,079.23
 - b) Food Service Fund Checks and Invoices: \$ 0.00
 - c) Capital Reserve Fund Checks and Invoices: \$ 6,844.00
 - d) Student Activity Fund Checks and invoices: \$ 0.00

3. VISA procurement card payment, as presented: \$22,534.76
4. Treasurer's Report, as presented: June 2010 summary
5. General Fund – Budget Transfers – None

6. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources – Natalie Fatica
- B. Motion to accept the resignation of Heather Humes, part-time Student Assistance Aide, effective July 6, 2010
- C. Motion to employ Jessica Litz as a part time Student Aide, classification SAA-2, at the rate of \$12.86 per hour beginning on July 26, 2010
- D. Motion to approve the 2010-2011 high school program substitute instructors, as listed

7. Operations

- A. Administrative Reports
 1. Superintendent Report– Michele Campbell, Fort LeBoeuf School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
- B. Staff Travel >400 miles (Policies: 331,431,531) - **None**
- C. Student Field Trips and Fundraising (Policy 121) – **None**
- D. Facility Use Requests – profit making organizations (Policy 707) – **None**
- E. Other Operations
 1. Motion to set the secondary program tuition rates for school year 2010-2011 as follows:

High school and adult students	\$16.74 per hour
Career and Alternative Education	\$65.00 per day enrolled
 2. Motion to accept this donation from the Fort LeBoeuf School District of four (4) - 27" Zenith television sets to be placed in the hotel rooms at the Transition Center
 3. Motion to accept a donation of a 1990 Dodge Dynasty for the AUT program from Mrs. Lisa Sorensen

8. Other Business - None

9. Supplemental Information

A. [Board Attendance Report](#)

B. Next meeting: **Thursday, August 26, 2010**

10. Adjournment