



Joint Operating Committee - Meeting Agenda

Thursday, January 27, 2011

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session – 6:00 pm

1. PDE-Approved Program Evaluation-Vocational Education Standards-Chapter 339

- A. PDE-Final Report
- B. ECTS Correction Plan- initial report

2. 2009-Graduate Follow-up Survey

3. 2010-Senior Exit Survey

Regular Meeting – 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. **Motion to accept Michael Finotti as the JOC representative from Iroquois School District**
- D. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Finotti, Scutella, Rodgers, Ring, Price, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the December 21, 2010 meeting as presented**

3. Introduction of Guests and Public Comment

4. Correspondence

- A. Letters of intent to retire in order to receive retirement compensation per bargaining unit agreements: Donnell, Heubel, Braddock, Hewitt
- B. Thank you notes: Michele Campbell, Bill Kalisewski

5. Business

- A. Report – Business Manager – Paul Fritz
- B. **Motion to approve the following reports, payments and invoices:**

- 1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
- 2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire Transfers and Invoices: \$443,362.75
 - b) Food Service Fund Checks and Invoices: \$ 2,026.57
 - c) Capital Projects Fund Checks and Invoices: \$ 396.07
 - d) Student Activity Fund Checks and invoices: \$ 5,496.02
- 3. VISA procurement card payment, as presented: \$ 32,358.63
- 4. Treasurer's Report, as presented: December 2010 summary
- 5. General Fund – Budget Transfers – None

6. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources – Natalie Fatica
- B. **Motion to discharge Robert Fisher effective January 21, 2011, per Classified Contract Article I-Section 6-Probationary Period**
- C. **Motion to approve Sam Steever as Auto Mechanics instructor for RCTC classes**
- D. **Motion to hire Devin Campbell and Nicholas Peterson as substitute custodians at the rate of \$8.00 per hour beginning on or after January 28, 2011**
- E. **Motion to grant regular employment status to Jessica Litz, SAA-2, Student Aide effective December 29, 2010 at \$13.37 per hour**

7. Operations

A. Administrative Reports

1. Superintendent of Record Report– James Tracy, Girard School District
2. Director Report — Aldo Jackson
3. Solicitor Report — Timothy Sennett
4. High School Principal Report — Joe Tarasovitch
5. RCTC Report — Mary Ellen Camp
6. Facilities Report — Steve Sceiford
7. Technology Report — Jeff Smith
8. Instructional Support Services Report – Pat Holland and Jan Kennerknecht

B. Priority Action Plans

1. 2010-2011 Priority Action Plans- update –Aldo Jackson

C. Staff Travel >400 miles (Policies: 331,431,531) - **None**

D. Student Field Trips and Fundraising (Policy 121)

1. **Motion to approve the following Field Trips and Fundraising:**

- a) **Annual CTE Week, Harrisburg, PA Feb 7, 8, 9, 2011, Elaine Shaffer and 4 students, cost of \$1,337 with \$866 reimbursed by PDE.**
- b) **AUT-travel to CCAC Western Pa Automotive Comp, Feb 10, 2011, Dave Michalak and 4 students, cost of \$130 for school car mileage.**
- c) **SkillsUSA Fundraising- February and March, Wolfgang Candy, to fund competitions**

E. Facility Use Requests – Profit Making Organizations (Policy 707) – None

F. Other Operations

1. **Motion to approve the Operating Agreement for the Erie County Special Education Transition Center between the participating school districts and the Erie County Technical School, as presented**

2. **Motion to approve the 2011-2012 General Fund Budget that includes district contributions in the amount of \$3,815,770 and recommend adoption by the participating districts**

8. Other Business

- A. **Motion to approve the attached Contract and Appendix A for professional services with PSBA for the Policy on the Web program**
- B. **First Reading-Policy 706.1-Revised-Disposition of Surplus Equipment and Supplies**
- C. **First Reading- Policy 707, Revised- Use of School Facilities and fee schedule**
- D. **Topics for open discussion**
 1. **Green trainer-NWPA**
 2. **Marcellus Shale drilling training**
 3. **Natural Resources and Environmental Sciences**
 4. **Custodial services- contracting**

9. Supplemental Information

- A. **Joint Operating Committee Meeting - Attendance Report**
- B. **High School Program Enrollment Report - Joe Tarasovitch**
- C. **CAEP-Career and Alternative Education Program enrollment - Joe Tarasovitch**
- D. **Business Partnership Contacts Report – Elaine Shaffer**
- E. **Work Experience Report - Elaine Shaffer**
- F. **Admissions Coordinator Report -Lisa Sorensen**
- G. **Statement of Financial Interests-filing for year 2010**
- H. **Education Workforce Leadership Award- Scott Enterprises**
- I. **Next meeting: Thursday, February 24, 2011**

10. Adjournment

