

BUREAU OF CAREER AND TECHNICAL EDUCATION

APPROVED PROGRAM EVALUATION CORRECTION PLAN AND STATUS UPDATE

2008-2009

School District/CTC Name: <u>Erie County Technical School</u> School Contact: <u>Joseph Tarasovitch</u> Date of Review: <u>September 28-30, 2010</u> BCTE Team Leader: <u>Jean A. Kelleher</u> Director/Consultant: <u>Jean A. Kelleher</u>	Chief School Administrator: <u>Dr. Aldo R. Jackson, Director</u> School Contact Email Address: <u>itarasovitch@ects.org</u> School Telephone Number: <u>(814) 464-8600</u> BCTE Leader Email Address: <u>jekelleher@state.pa.us</u> Consultant Email Address: <u>jekelleher@state.pa.us</u>
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CIP Code No(s). and Name(s) of Approved Programs Reviewed:

CIP CODE	CIP TITLE
10.0399	Graphic Communications, Other
11.0901	Computer systems Networking & Telecommunications
12.0401	Cosmetology/Cosmetologist General
12.0508	Institutional Food Workers
15.0303	Electrical Electronic Communications
15.0403	Electromechanical Technology/Engineering Technology
15.1301	Drafting & Design Technology/Technician, General
19.0708	Child Care and Support Services Management
32.0105	Job Seeking/Changing Skills
46.0201	Carpentry/Carpenter
46.0401	Building/Property Maintenance and Manager
47.0603	Auto body repair technology
47.0604	Automotive Mechanic technology
48.0501	Machine Tool Technology
48.0503	Machine Shop Technology
50.0402	Commercial & Advertising Art
51.3902	Nursing Assistant/Aide and Patient Care Assistant/Aide
52.1201	Management Information Systems, General
52.1905	Tourism & Travel Services Marketing Operations

CORRECTION CITED ON APPROVED PROGRAM EVALUATION FINAL REPORT	ECTS Initial Response	Other Comments	ACCEPTED BY PDE		PDE RESPONSE	STATUS UPDATE (PDE use ONLY)
			YES	NO		
1.2 CIPs 46.0201 Carpentry/Carpenter and CIP 52.1905 Tourism & Travel Services Marketing - Provide documentation of the high-level academic courses that are integrated within the technical curriculum and instruction in this occupational program.	What did other programs have in book? What was not in these books? Audit process!!!	Seek clarification on high-level academics				
2.1 CIPs 12.0401 Cosmetology/Cosmetologist, General, 12.0508 Institutional Food Workers, 47.0603 Autobody/Collision and Repair, 47.0604 Automobile/Automotive Mechanics Technology/Technician, 52.1905 Tourism & Travel Services Marketing Operations - Provide evidence that the program prepares students for employment and is supported by local employers.	Is required for 2011-2012 program approval. Regional directors working on compliance strategy.	Will work to address				
4.1 CIP 52.1201 Management Information Systems, General - Provide a copy of the valid teaching certificate and license for each teacher assigned to this approved CIP.	Seriously considering an appeal, via RTK	Will seek certification history. Will review CIP history.				
5.2 All CIPs except 48.0501 Machine Tool Technology - Provide evidence that the instructional equipment is comparable to industry needs as recommended by the Occupational Advisory Committee. Evidence includes the minutes of the Occupational Advisory Meeting.	See OAC Chart, Agenda & minutes issue	Will address with standard agenda and minutes				

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6.3 CIP 32.0105 Job Seeking/Changing Skills - Provide evidence that school entities provide students with adequate supports to meet academic standards as determined by Chapter 4, when applicable, with the student's IEP, and that instruction in academic areas at all school entities where the student is enrolled is appropriate to the chosen area of occupational training. Evidence includes transcripts, course sequences, student IEPs, support plans and operating agreements.	Data has been reviewed. Possible responses: 1) We will . . . 2) Rely on satellite contract language—it's on Seneca	Will address through WBG contract and satellite contract language				
9.3 Provide evidence that joint planning occurs between the CTC/AVTS and the district of residence around the academic and other needs of attending students. Evidence includes agendas and minutes of joint operating committee meetings and of administrative committees.	Appeal—JOC & PAC agendas <i>Audit process!!!</i>	PAC has no minutes, PAC to JOC via SOR, See JOC minutes				
12.1 Provide documentation that annual meetings of the LAC provide advice to the board and the administration concerning the program of the school, including its general philosophy, academic and other standards, strategic plans, course offerings, support services, safety requirements and the skill needs. http://www.portal.state.pa.us/portal/server.pt/community/career_technical_education/7692/advisory_committee_documents/507939	Will try an appeal. In lieu of an LAC, we use WIB, IPs, CLWDT, & DACUMs <i>Audit process!!!</i>	Will appeal at first, if no, will address				

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13.4 All CIPs - Provide documentation that OACs advise the board and staff on curriculum, equipment, instructional materials, safety requirements, program evaluation and other related matters and to verify that the programs meet industry standards and/or licensing board criteria and that they prepare students with occupation related competencies.	See OAC assessment chart ECTS will adjust practice	Will address with standard agenda and minutes				
15.4 All CIPs - Provide documentation that performance objectives have been recommended by the Occupational Advisory Committee.	See OAC assessment chart ECTS will adjust practice	Will address with standard agenda and minutes				
15.6 CIP 15.1301 Drafting & Design Technology/ Technician, General - Provide the industry-defined standards, certifications, regulations or licensing agreements demonstrated through industry assessment, industry credentials, industry certification, license or State assessment and provide the number of students who have earned industry credentials/certifications.	Program is accredited. No student certifications. No different than several other programs—TDI, ELC, MTF <i>Audit process!!!</i>	Will review evidence provided. How is DDE different from programs noted?				
22.1 CIPs listed below – It was noted during the APE review that there were a number of signed articulated agreements that are not shown in CATS. Insure that all one to one articulations, in addition to the statewide articulation are listed with the accompanying post-secondary scope and sequence with each approved Tech Prep or POS delivery.	See PDE 320. No requirement for all artic's. Time intensive! POS, updates timelines Will update CATS 2011-2012	Will address. Schedule CATS review meeting				

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24.1 All CIPs - Provide documentation the all corrections identified in the previous APE have been completely satisfied and fully implemented.	<i>Audit process!!!</i>	Will investigate. Not all of the previous corrections line up with this report.				