

Admission Coordinator Board Report

December 2010

- Worked with students requesting program changes at semester time
- Coordinated and followed through with STAY meetings and actions
- Worked with team to resolve corrective action of PIMS reporting of nonresident students
- Coordinated/hosted 2nd quarter guidance meeting with ECTS guidance counselor
- Worked with a team to develop an ECTS guidance and advisement plan
- Developed a plan for recruitment of students to Tourism and Hospitality/Networking (2 yr. programs)
- Began to process 2011/2012 applications