

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

DATE: April 19, 2011

SUBJECT: Approval of an administrative internship for Donna Erdman

CATEGORY: Personnel

INITIATED BY: Aldo Jackson

DESCRIPTION: Donna Erdman is pursuing principal's certification through Gannon University. As part of her internship requirement, she would like to spend some time working with ECTS administrators. She has met with the director and the principal. Her internship time will focus on resource management (Perkins Grant), professional development (walk-through rubric) and school culture (project aspects yet to be determined). Ms. Erdman is also spending part of internship with McKean Elementary School.

Policy 407 Student Teachers is the basis for this motion.

MOTION:

Motion to approve an uncompensated, administrative internship for Donna Erdman from April 2011 to August 2011.