

**Erie County Technical School
Director's Report
September 2009**

Building Renovation & Expansion—Feasibility Study

Writing and review of the draft feasibility study continues. The director has completed an introductory section that covers the need, opportunities, a brief facilities history and a description of the facilities. We intend to present the study to the superintendents for their consideration in October. Based on their thoughts and recommendations, we will then present the study to the joint operating committee.

School Start-up

Overall, the start-up of the new school year has gone well. Our admissions department conducted 'seven days' of fun activities to make the students feel more welcome and comfortable at school, especially if it's a new school for them. Faculty members move quickly into laboratory activities that engage the students. Student support services like instructional assistants and food service are all in place and operating smoothly.

Campus Committees

Rosanne Gangemi, Tim Mientkiewicz and Mark Cyphert all agreed to serve as temporary chairs to get the committees started. They will schedule the first meeting, coordinate with the other temporary chairs, conduct the election of co-chairs for each of the committees, oversee the selection of a committee recorder and facilitate the selection of date, place and recurrence of future meetings.

Campus committees will focus on a standardized grading system, our curriculum scope and sequence, internal communication and recycling.

ISO Surveillance Audit

Thanks to Natalie Fatica for overseeing the success of our eighth annual surveillance audit. Steve Pettyjohn, representing our auditor SRI, was on campus on Thursday and Friday, September 17 and 18. We received 'high marks' for our internal audit process. Thanks to board member David Rogers, North East, for joining us for most of the audit.

Director's Travel and Meetings

The director's recent and scheduled meetings include:

- *PDE Technical Assistance Project—Special Education Workshop*; State College, September 15 to 16; with Jan Kennerknecht, Pat Holland and Joe Tarasovitch
- *REthink Erie—Academic Services* Committee, team meeting to evaluate academic options for the proposed community college, Gannon University, September 3
- *County Executive Candidates' Forum*; Regional Chamber & Growth Partnership, September 10
- *Tech Prep Consortium*, Meadville, September 21
- *REthink Erie—Academic Services* Committee, team meeting to evaluate academic options for the proposed community college, Gannon University, September 24
- *REthink Erie—Team Meeting*, team meeting to evaluate financial options for the proposed community college, NWIRC, September 25
- NWPA Workforce Investment Board—Annual Dinner, Ambassador Conference Center, September 25