

ECTS QUARTERLY COURSE SEQUENCE

Tourism and Hospitality Management Program

Year I	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>
	THM 201 30 Hours Introduction to Hospitality Organization & Service	THM 211 15 Hours Reservations	THM 221 30 Hours Front Office Audit	THM 231 15 Hours Guestroom Cleaning
	THM 202 15 Hours Hotel Safety & Security	THM 212 15 Hours Registration	THM 222 15 Hours Housekeeping Management	THM 232 30 Hours On-Premise Laundry
	THM 203 30 Hours The Guest Cycle	THM 213 30 Hours Check-out and Settlement	THM 223 15 Hours Housekeeping Inventory & Carpet Maintenance	THM 233 30 Hours Careers & Review
	THM 281 45 Hours Back of the House Internship I	THM 251 15 Hours Hotel Design	THM 252 15 Hours The Guest Directory	THM 284 45 Hours Front of the House Internship II
	THM 282 45 Hours Front of the House Internship I	THM 283 45 Hours Back of the House Internship II		PFS220 15 Hours Leadership Management
	TOTAL 120	TOTAL 120	TOTAL 120	TOTAL 135

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Year II	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>
	THM 301 15 Hours Leadership & Management	THM 311 15 Hours Marketing & Sales	THM 321 30 Hours The Marketing Plan	THM 331 15 Hours Food Service Industry in the Hotel Industry
	THM 302 30 Hours Communication Skills	THM 312 15 Hours Employee Sales Roles	THM 322 30 Hours Advertising & Public Relations	THM 332 15 Hours Menu Design
	THM 303 15 Hours Team Building	THM 313 15 Hours Telephone Sales	THM 352 15 Hours Marketing Through Brochures	THM 333 15 Hours Beverage Service, CARE, RAMP
	THM 304 15 Hours Career Development	THM 314 15 Hours Meeting Room Sales	THM 383 45 Hours Back of the House Internship IV	THM 334 15 Hours Casual/Theme Restaurants
	THM 381 45 Hours Back of the House Internship III	THM 351 15 Hours Food Safety Management Principles		THM 335 15 Hours Catered Events & Room Service
		THM 382 45 Hours Front of the House Internship III		THM 384 45 Hours Front of the House Internship IV
				PFS320 15 Hours Professional Skills
	TOTAL 120	TOTAL 120	TOTAL 120	TOTAL 135