

November 2009

Human and Quality Resources Report

ISO.

Internal auditing will begin in January. The team will meet for some additional training on auditing, particularly process auditing. This suggestion came out of the internal audits from last year. At that time, a timeline will be established for the completion of the audits.

Staff Development.

The classified technology training will begin again on December 4, 2009. A short review will be conducted and then monthly sessions are planned to continue the learning for the staff.

Recruiting.

Due to the limited availability of some of the subs on our list a motions is presented for the addition of three subs for this month.

PIMS.

PIMS has been completed at this point and accepted. All reports for staff are up to date at this point and preparation for the next PIMS submission is being made.

Negotiations.

Meetings were conducted with supervisors to begin to collect data regarding negotiations for the classified unit. A small group will meet and prioritize the issues collected from the supervisors.