

Erie County Technical School

Meeting Agenda

Operating Committee

Tuesday, November 17, 2009

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 pm – Work Session

1. Review of 2008-2009 PSSA Results- Aldo Jackson
2. AFT Complaint Hearing- single point of entry

7:00 pm - Regular Meeting

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

- D. **Motion to accept the minutes of the September 24, 2009 and October 22, 2009 meetings, as presented**

2. Introduction of Guests

3. Correspondence

- A. Letter from Federation regarding Classified Unit negotiations
- B. Letter from Federation withdrawing complaint regarding clothing laundering

4. Business- Paul Fritz

- A. Report - Business Manager
- B. **Motion to approve the following reports, payments and invoices:**
 1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
 2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire Transfers and Invoices: \$ 410,743.37

- b) Food Service Fund Checks and Invoices: \$ 1,454.23
 - c) Capital Reserve Fund Checks and Invoices: \$ 667.00
 - d) Student Activity Fund Checks and invoices: \$ 0.00
- 3. VISA procurement card payment, as presented: \$ 50,835.89
 - 4. Treasurer's Report, as presented: October 2009 summary
 - 5. General Fund Budget transfers (none)

5. Human and Quality Resources- Natalie Fatica

- A. Report—Coordinator of Human and Quality Resources
- B. **Motion to approve the addition of David Conway, Marsha Jaworowski and Regina Merski to the substitute list at the rate of pay of \$75.00 per day**
- C. **Motion to employ Sharon Knapp at the rate of \$25.00 per hour as an RCTC instructor**

6. Operations

- A. Administrative Reports
 - 1. Superintendent's Report— Michele Campbell, Fort LeBoeuf School District
 - 2. Director's Report — Aldo Jackson
 - 3. Solicitor's Report — Timothy Sennett
 - 4. High School Report — Joe Tarasovitch
 - 5. RCTC Report — Mary Ellen Camp
 - 6. Facilities Report — Steven Sceiford
 - 7. Technology Report — Jeff Smith
 - 8. Instructional Support Services Report - Pat Holland and Jan Kennerknecht
- B. Staff Travel >400 miles (Policies: 331,431,531)
 - 1. **None**
- C. Student Field Trips and Fundraising (Policy 121)
 - 1. **Motion to approve the following student field trips:**
 - a) **SkillsUSA Leadership Conference, Marriot Erie, 12/3/2009**
 - b) **SkillsUSA District Competitions, various CTC's, 1/15/2010**

D. Facility Use Requests – profit making organizations (Policy 707)

1. **None**

E. Other Operations

1. **Motion to approve the Erie County Technical School Calendar for school years 2010-2011, 2011-2012, and 2012-2013, as presented**

7. **Other Business**

A. **None**

8. **Supplemental Information**

A. Board Attendance Report

B. High School Enrollment Report-Tarasovitch

C. Student Co-op Work Experience Report-Shaffer

D. Business Partnership Contacts-Shaffer

E. Next meeting: **Tuesday, December 15, 2009**

9. **Adjournment-Joint Operating Committee meeting**