

June 2010

Human and Quality Resources Report

ISO.

Management Review was completed including a review of corrective actions, audit results, and the quality policy. Parent Satisfaction survey has been mailed with results expected in July.

Payroll

The largest payroll of the year has been processed including the last RCTC payroll and summer pay for instructors who requested it.

Staffing.

Seasonal help has started to assist with technology projects and landscaping as is customary each summer. Students from 3 labs have been hired to assist with these duties.

Staff Development.

A staff development plan for instructors has been developed through the yearly Planning retreat to work on this summer to implement in the fall. In addition, we will look at ways to meet the needs of our other staff as we have in the past with things such as technology training.