

Erie County Technical School

Meeting Agenda

Joint Operating Committee

Thursday, July 23, 2009

Transition Center- Skill Center Building

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

5:15 pm - Regular Meeting

1. Call to Order

A. Moment of Reflection

B. Pledge of Allegiance

C. **Roll Call:** Foyle, Ogden, Bucksbee, Heath, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

2. **Motion to approve of the Minutes of the June 25, 2009 Meeting as presented**

3. Introduction of Guests

4. Correspondence

A. Letter to Erie Crawford Cooperative

B. Letter from Department of Education regarding technical assistance plan

5. Business—Paul Fritz

A. Report - Business Manager

B. **Motion to approve the following reports, payments and invoices:**

1. Revenue and Expenditure Reports, as presented: (pre- audit reports-6-30-09)

a) General Fund

b) Food Service Fund

c) Capital Reserve Fund

d) Student Activities Report

2. Checks and Invoices, as presented:

a) General Fund Checks, Wire transfers and Invoices: \$ 252,079.40

b) Food Service Fund Checks and Invoices: \$ 84.50

c) Capital Reserve Fund Checks and Invoices: \$ 8,984.00

d) Student Activity Fund Checks and invoices: \$ 0.00

3. VISA procurement card payment, as presented: \$ 43,658.28

4. Treasurer's Report, as presented: June 2009 summary

5. General Fund Budget transfers (none)

6. Human and Quality Resources—Natalie Fatica

A. Report—Coordinator of Human and Quality Resources

B. **Motion to employ Lesa Scalise as the Transition/Occupational Skills Special Education Teacher beginning August 31, 2009 (teacher in-service day), per the Professional Unit bargaining agreement on Column E Step 19 salary of \$51,624**

C. **Motion to employ Amy Nichilo as the Transition Program Paraprofessional beginning September 2, 2009 (students first day) per the Classified Unit bargaining agreement classification SAA-2, part time at an hourly rate of \$13.11**

D. **Motion to approve an Uncompensated Leave of Absence for Denise Cochran beginning July 24, 2009 as needed**

7. Operations

A. Administrative Reports

1. Superintendent's Report –Michele Campbell, Fort LeBoeuf School District
2. Director's Report—Aldo Jackson
3. Solicitor's Report—Timothy Sennett

B. Staff Travel >400 miles (Polices: 331,431,531) - **None**

C. Student Field Trips and Fundraising (Policy 121)

1. Drafting & Design – Travel to Nevada and Arizona, May 6-9, 2010

D. Facility Use Requests – profit making organizations (Policy 707) - **None**

E. Other Operations

1. Motion to set the tuition rates for school year 2009-2010 as follows:

- a) **Secondary Program: high school and adult students - \$16.71 per hour**
- b) **Career and Alternative Education - \$65.00 per day enrolled**

2. Motion to approve the 2009-2010 Student handbook, as presented

8. Other Business

9. Supplemental Information

- A. Board Attendance Report
- B. Priority Action Plans- 2009-2010
- C. Campus Committees
- D. Next meeting: **Thursday, August 27, 2009**

10. Adjournment – Operating Committee meeting