



Joint Operating Committee - Meeting Agenda

Thursday, January 28, 2010

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 pm – Work Session

1. Classified Contract negotiations update – Executive Session

7:00 pm - Regular Meeting

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

- D. **Motion to accept the minutes of the December 15, 2009 meeting as presented**

2. Introduction of Guests

3. Correspondence

- A. Letters from employees regarding intent to retire: Gangemi, Harpst, Hofmeister, Braddock, Kalinowski, Heubel, Donnell, Palloto

4. Business- Paul Fritz

- A. Report - Business Manager
- B. **Motion to approve the following reports, payments and invoices:**
 - 1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report

2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire Transfers and Invoices: \$ 608,070.59
 - b) Food Service Fund Checks and Invoices: \$ 2,619.19
 - c) Capital Reserve Fund Checks and Invoices: \$ 0.00
 - d) Student Activity Fund Checks and invoices: \$ 0.00
3. VISA procurement card payment, as presented: \$ 29,416.15
4. Treasurer's Report, as presented: December 2009 summary
5. General Fund Budget transfers – as presented

5. Human and Quality Resources- Natalie Fatica

- A. Report—Coordinator of Human and Quality Resources
 1. **Motion to grant regular employment status to Heather Humes effective December 24, 2009 at the rate of \$13.11 per hour**
 2. **Motion to employ Jeremy Britton, Amanda Counasse and Timothy Brown at the rate of \$25.00 per hour as RCTC instructors**

6. Operations

- A. Administrative Reports
 1. Superintendent's Report– Michele Campbell, Fort LeBoeuf School District
 2. Director's Report — Aldo Jackson
 3. Solicitor's Report — Timothy Sennett
 4. High School Report — Joe Tarasovitch
 5. RCTC Report — Mary Ellen Camp
 6. Facilities Report — Steven Sceiford
 7. Technology Report — Jeff Smith
 8. Instructional Support Services Report - Pat Holland and Jan Kennerknecht

B. Staff Travel >400 miles (Policies: 331,431,531)

1. **Joe Salorino, Graphics Instructor, travel to On-Demand Industry Expo, Philadelphia, PA: 4/19/10-4/21-10, cost \$800**

C. Student Field Trips and Fundraising (Policy 121)

1. **Motion to approve the following student field trips and fund raising:**
 - a) **CTE week exhibit in Harrisburg, PA: 2/8/10 - 2/10/10, cost \$1,250**
 - b) **DDE- Math & Science week at Cedar Point, Sandusky, OH: May 2010, \$300**
 - c) **CUA-Max & Erma's & Old Country Buffet, Erie, PA: 4/26/10, cost \$500**
 - d) **THM-Lodging Management Program state competition, State College, PA: 3/10/10-3/14/10, cost \$1,750**
 - e) **COS-salon visits, Erie, PA: 3/08/10, cost \$200**
 - f) **TDI-Horse Power Ind., Erie, PA: 2/19/10, cost \$200**
 - g) **TRC-transition center students to Marriott, Erie, PA: 2/23/10**
 - h) **MTF-heavy fab shop, Erie, PA: 2/23/10: cost \$200**
 - i) **GRA-Fundraising for Haiti earthquake victims-contributions will be given to Community of Caring and/or Hearts for the Hungry both are Erie organizations**

D. Facility Use Requests – profit making organizations (Policy 707)

1. **Motion to approve the facilities use request by the Boy Scouts of America, French Creek Council, Washington Trail District for a day camp program from June 21 to 25 for the use of both facilities and grounds at no cost**

E. Other Operations

1. **Second Reading and approval of Revised Policy 201- Admission of Students**
2. **Motion to approve the participation of students in the National Assessment of Educational Progress as part of PDE Technical Assistance Program**
3. **Motion to approve the list of equipment and supplies as surplus to be sold at public auction on February 20, 2010**

7. Other Business

- A. **None**

8. Supplemental Information

- A. Board Attendance Report
- B. High School Enrollment Report-Tarasovitch
- C. Career and Alternative Education Enrollment Report-Tarasovitch
- D. Student Co-op Work Experience Report-Shaffer
- E. Business Partnership Contacts-Shaffer
- F. Enrollment & Employment Analysis - Jackson
- G. PA Site Visit Agenda—ECTS - Jackson
- H. Statement of Financial Interests- 2009
- I. Next meeting: **Thursday, February 25, 2010**

9. Adjournment-Joint Operating Committee meeting