



Joint Operating Committee - Meeting Agenda

Thursday, February 25, 2010

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Work Session - 6:00 pm

1. Building Renovation and Expansion Feasibility Study

Regular Meeting - 7:00 pm

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

2. Meeting Minutes

- A. **Motion to accept the minutes of the January 28, 2010 meeting as presented**

3. Introduction of Guests

4. Correspondence

- B. None

5. Business

- A. Report - Business Manager, Paul Fritz

B. Motion to approve the following reports, payments and invoices:

- 1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
- 2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire Transfers and Invoices: \$ 480,464.27
 - b) Food Service Fund Checks and Invoices: \$ 1,651.96

- c) Capital Reserve Fund Checks and Invoices: \$ 514.00
- d) Student Activity Fund Checks and invoices: \$ 3,146.07
- 3. VISA procurement card payment, as presented: \$ 44,910.03
- 4. Treasurer's Report, as presented: January 2010 summary
- 5. General Fund Budget transfers – none

6. Human and Quality Resources

- A. Report—Coordinator of Human and Quality Resources, Natalie Fatica

7. Operations

- A. Administrative Reports

- 1. Superintendent Report— Michele Campbell, Fort LeBoeuf School District
- 2. Director Report — Aldo Jackson
- 3. Solicitor Report — Timothy Sennett
- 4. High School Principal Report — Joe Tarasovitch
- 5. RCTC Report — Mary Ellen Camp
- 6. Facilities Report — Steven Sceiford
- 7. Technology Report — Jeff Smith
- 8. Instructional Support Services Report - Pat Holland and Jan Kennerknecht

- B. Staff Travel >400 miles (Policies: 331,431,531)

- 1. None

- C. Student Field Trips and Fundraising (Policy 121)

- 1. **Motion to approve the following student field trips and fund raising:**

- a) CIS and HEA field trip to Erie Business Center, 3/19/10, PM, cost of bus \$120

- D. Facility Use Requests – profit making organizations (Policy 707)

- 1. None

E. Other Operations

1. Policy 815.1 – Third Party Remote Access
New policy – first reading
2. Policy 314.1 – Revision- Infection Control/Universal Precaution –Admin Employees
3. Policy 414.1 – Revision- Infection Control/Universal Precaution –Professional Employees
4. Policy 514.1 – Revision- Infection Control/Universal Precaution –Classified Employees
Revision to original title HIV Infection – first reading

8. Other Business

- A. None

9. Supplemental Information

- A. Board Attendance Report
- B. High School Enrollment Report-Tarasovitch
- C. Distinguished Student List-Tarasovitch
- D. Honor Roll List-Tarasovitch
- E. Perfect Attendance List-Tarasovitch
- F. Career and Alternative Education Enrollment Report-Tarasovitch
- G. Student Co-op Work Experience Report-Shaffer
- H. Business Partnership Contacts-Shaffer
- I. Statement of Financial Interests- 2009
- J. Next meeting: **Thursday, March 25, 2010**

10. Adjournment-Joint Operating Committee meeting

**Erie County Vocational Technical Foundation
Board of Directors - Meeting Agenda
Thursday, February 25, 2010**

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

1. Call to Order

A. Roll Call:

Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

2. Meeting Minutes

A. **Motion to accept the minutes of the December 15, 2009 meeting, as presented**

3. Correspondence

A. None

4. Motion to approve the following business reports, payments and invoices:

A. ECVT Foundation Revenue and Expenditure Report

B. ECVT Foundation Checks and Invoices, as presented; \$ 0.00

C. ECVT Treasurer's Report, as presented: January 31, 2010 summary

5. Other Business

A. **Motion to approve the request of the ECTS marketing committee for up to \$1,800 for expenses associated with the "Dinner with Teacher" event for ECTS faculty, staff and guests on April 19 and 20, 2010**

6. Other Information

7. Adjournment