



**Erie County Technical School  
Request for Travel Authorization**

Date of Request: 4/14/2010

Requestor Name: PAUL FRITZ Position: BUSINESS MANAGER

Destination: Orlando, Florida Over 400 miles (Yes or No) Yes

Purpose of Trip: ASBO Annual Conference

Date(s) of Trip: 9/24/10 - 9/27/10 Friday - Monday

Total Estimated Expenses: (Registration fees, hotel, food, mileage) \$ 1,500 (Budgeted)

Signature: Paul Fritz Date: 4/14/2010

**Routing:**

1. Supervisor's Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Director's Approval

Signature: Andrew Johnson Date: 4/13/2010

3. Board Approval (travel over 400 miles):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Copies: Original to requestor, copy to Supervisor, copy to Business Office**

*Required by Board Policies 331, 431, 531 – Authorization to Travel*

|                                                                                           |                               |
|-------------------------------------------------------------------------------------------|-------------------------------|
| ISO Form #: 2300.05.00                                                                    | Revision Date: April 17, 2009 |
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## Celebrate History ASBO International Turns 100

### 2010 Annual Meeting Tentative Schedule

(\$) = Additional Fee  
(IO) = Invitation Only

#### Friday, September 24

7:00 a.m. – 5:00 p.m.  
8:00 a.m. – TBD  
8:00 a.m. – 12:00 p.m.  
8:00 a.m. – 5:00 p.m.  
8:00 a.m. – 5:00 p.m.  
8:00 a.m. – 5:00 p.m.  
10:00 a.m. – 11:00 a.m.  
10:00 a.m. – 2:30 p.m.  
1:00 p.m. – 2:00 p.m.  
1:00 p.m. – 5:00 p.m.  
2:30 p.m. – 4:00 p.m.  
4:00 p.m. – 5:00 p.m.  
6:00 p.m. – 9:00 p.m.

Registration Open  
Optional Golf Outing (\$)  
Half-Day Pre-Annual Meeting Workshops (\$)  
Full-Day Pre-Annual Meeting Workshops (\$)  
Positive Impact Optional Event (\$)  
CEO Symposium (IO)  
Orientation Workshop – Great for Newcomers  
Bridges to the Future Scholarship Workshop (IO)  
Orientation Workshop  
Half-Day Pre-Annual Meeting Workshops (\$)  
ASBO Choir Rehearsal  
Open Bylaws Meeting  
ASBO Centennial Celebration Opening Reception at *Epcot*®  
**IMPORTANT:** All registrants must have a conference badge and opening reception ticket to attend this event. Be sure to pick up your registration materials before 5:00 p.m.

#### Saturday, September 25

7:00 a.m. – 4:00 p.m.  
7:30 a.m. – 8:30 a.m.  
8:30 a.m. – 10:30 a.m.  
10:45 a.m. – 1:30 p.m.  
11:00 a.m. – 12:00 p.m.  
12:00 p.m. – 1:30 p.m.  
12:15 p.m. – 1:30 p.m.  
1:15 p.m. – 1:30 p.m.  
1:45 p.m. – 2:45 p.m.  
3:00 p.m. – 6:00 p.m.  
3:30 p.m. – 6:00 p.m.

Registration Open  
ASBO Choir Rehearsal  
Opening General Session  
Affiliate Executive Directors Meeting and Luncheon (IO)  
Discussion Groups  
MBA Advisory Committee and Reviewers Meeting and Luncheon (IO)  
Committees Meeting Luncheon (IO)  
Exhibitor Orientation  
Discussion Groups  
Exhibit Hall Opening Reception  
Information Technology Showcase

#### Sunday, September 26

7:00 a.m. – 4:00 p.m.  
8:00 a.m. – 9:00 a.m.  
9:15 a.m. – 10:15 a.m.  
10:30 a.m. – 2:15 p.m.  
10:45 a.m. – 12:00 p.m.  
12:00 p.m. – 1:00 p.m.  
11:30 a.m. – 1:00 p.m.  
2:15 p.m. – 3:15 p.m.  
2:15 p.m. – 3:30 p.m.  
2:30 p.m. – 3:30 p.m.  
3:45 p.m. – 4:45 p.m.  
6:30 p.m. – 10:00 p.m.

Registration Open  
Discussion Groups  
Discussion Groups  
Exhibit Hall Open and Information Technology Showcase  
Clinic Tables  
Lunch in the Exhibit Hall  
COE Advisory Committee and Reviewers Meeting and Luncheon (IO)  
Eagle Award Recipients Reception (IO)  
Gold Mine Sessions  
Discussion Groups  
Discussion Groups  
ASBO Centennial Gala (\$)

#### Monday, September 27

7:00 a.m. – 10:00 a.m.  
8:00 a.m. – 9:00 a.m.  
9:15 a.m. – 10:15 a.m.  
10:30 a.m. – 12:30 p.m.  
2:00 p.m. – 5:00 p.m.

Registration Open  
Discussion Groups  
Discussion Groups  
Closing General Session  
Half Day Seminar: Disney's Approach to People Management (\$)  
*Disney Institute*

