

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

DATE: April 19, 2010

SUBJECT: Compensation—Faculty Participation in Annual Planning Retreat

CATEGORY: Personnel

INITIATED BY: Aldo Jackson

DESCRIPTION:

For the past several years, the administrative staff has met for three days at the end of the school year to review the school's performance from the past year and make plans for the coming year. Last year we invited the student services coordinators to join us as some of the key issues pertained to their areas. Since many of the plans developed during the retreat have an impact on the entire faculty, we would like to invite three faculty members to join this important process. The commitment would involve two and one-half to three days, scheduled for Monday, June 14 through Wednesday, June 16.

This is a very important process in planning for each new school year. The process of reviewing performance data, identifying key issues and developing corresponding action plans can be very informative. We think the planning can be improved if faculty members are a part of the process—input into interpreting the data, clarifying the key issues, and contributing to the action plans. We have invited the Federation to select or solicit faculty members to participate in the planning retreat. They have agreed to identify three members that are willing to take part in the retreat.

The faculty representatives have yet to be selected. The average cost per faculty member for the three days is \$840. The maximum cost per faculty member for the three days would be \$1,111. Estimated total cost for their participation would range from \$2,520 to \$3,333. All other participants are already compensated for their participation.

Motion:

To approve compensation, at the per diem rate, for up to three faculty members to participate in the annual planning retreat, to be held June 14 to 16.