

September 2008

Human and Quality Resources Report

ISO.

The ISO external audit was completed on September 11 and 12, 2008. Two auditors, Ernest Yockey and Steve Pettyjohn, from SRI, our registrar were here for one and a half days. The audit went very smoothly with the auditors visiting 9 programs and each of the areas listed on our key process chart. The results of the audit, which was a recertification audit, were favorable. ECTS received unconditional approval with no non-conformances. Thanks to all who assisted in the process.

Staff Development.

The staff development conducted by Benefits Administrators during the in-service seemed to be successful as many employees have been contacting BAI to assist with issues. In addition, there was an explanation of the mail in drug program and many seemed interested in using this option.

Recruiting.

Joe Tarasovitch has started his tenure as Principal of ECTS and Robin Grimes has started as Reading Coach. Welcome to both of you. An orientation was developed for both to give them a foundation to start their jobs. Interviews are still being conducted for the Math Coach. .

Payroll.

The new year has begun and no changes have been made with payroll. It won't be long until W-2's will need to be issued