

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 25, 2008

SUBJECT: Donation of office furniture

CATEGORY: Operations: X Policy: Information: Personnel:

INITIATED BY: Steven Sceiford Facility Manger

DESCRIPTION:

IU-5 has some office furniture that it no longer needs and would like to donate it to update our Skill Center computer lab.

RECOMMENDATION:

Motion to accept the donation of office computer furniture from the IU-5.