Erie County Technical School Foundation- Board of Directors
Meeting Agenda
Thursday, May 28, 2009
Eagle's Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 pm: ECVT Foundation Meeting

1. Call to Order
   A. Roll Call: Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

2. **Motion to accept the Minutes of the December 18, 2008 Meeting, as presented**

3. Correspondence- None

4. **Motion to approve the following reports, payments and invoices:**
   A. ECTS Foundation Revenue and Expenditure Report
   B. ECTS Foundation Checks and Invoices, as presented; $ 0.00
   C. Treasurer's Report, as presented: December 2008 through April 2009

5. Other Business
   A. Foundation scholarship awards in conjunction with AFT Local 1589
   B. SkillsUSA national conference travel expense request for $5,000
   C. National Technical Honor Society expense request for $1,200

6. Other Information

7. Adjournment

Erie County Technical School
Meeting Agenda
Operating Committee
Thursday, May 28, 2009
Eagle's Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

7:00 PM - Regular Meeting

1. Call to Order
   A. Moment of Reflection
   B. Pledge of Allegiance
   C. **Roll Call:** Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

2. **Motion to accept the Minutes of the April 23, 2009 Meeting as presented.**

3. Introduction of Guests

4. Correspondence - none
5. Business—Paul Fritz
   A. Report - Business Manager
   B. **Motion to approve the following reports, payments and invoices:**
      1. Revenue and Expenditure Reports, as presented:
         a) General Fund
         b) Food Service Fund
         c) Capital Reserve Fund
         d) Student Activities Report
      2. Checks and Invoices, as presented:
         a) General Fund Checks, Wire transfers and Invoices, as presented: $ 582,703.20
         b) Food Service Fund Checks and Invoices, as presented: $ 1,787.36
         c) Capital Reserve Fund Checks and Invoices, as presented: $ 0.00
         d) Student Activity Fund Checks and invoices, as presented: $ 1,971.00
      3. PNC/VISA procurement card payment, as presented: $ 38,028.34
      4. Treasurer's Report, as presented: April 2009 summary
      5. General Fund Budget transfers (none)

C. **Motion to approve PNC Bank, PSDLAF, and PLGIT as depositories of school funds for 2009-10**

D. **Motion to designate Erie Times News as newspaper of general circulation for 2009-10**

E. **Motion to purchase public official bonds for the Secretary and Treasurer for school year 2009-10 in the amount of $50,000 each**

F. **Motion to elect Paul Fritz as Secretary for a four year term beginning July 1, 2009**

G. **Motion to nominate and then elect a Treasurer for a one year term beginning July 2009**

6. Human and Quality Resources—Natalie Fatica

A. Report—Coordinator of Human and Quality Resources

B. **Motion to appoint Dr. Michele Campbell, Superintendent of the Fort LeBoeuf School District, as the Superintendent of Record for the 2009-10 school year, July 1, 2009 through June 30, 2010, and to be compensated $3,000**

C. **Motion to hire David Yanosko for a maximum 240 hours at his per diem hourly rate ($48.85 for 08-09 / $49.48 for 09-10) beginning on or after June 1, 2009 to supervise the seasonal employees at the Transition Center construction project**

D. **Motion to hire Anthony Scutella, Evan Helsley, Benjamin Timon, and Joshua Sam as seasonal employees at the rate of $8.00 per hour beginning on or after June 1, 2009 for up to 240 hours each at the Transition Center plus additional hours in other areas as needed**

E. **Motion to hire Justin Sam and Andrew Borsukoff as seasonal employees at the rate of $8.00 per hour beginning on or after June 1, 2009**

7. Operations

A. Administrative Reports

1. Superintendent's Report – Larry Kessler, Fairview School District
2. Director's Report— Aldo Jackson
3. Solicitor's Report—Timothy Sennett
4. High School Report— Joe Tarasovitch
5. RCTC Report—Mary Ellen Camp
6. Facilities Report—Steven Sceiford
7. Technology Report—Jeff Smith
8. Instructional Support Services Report- Pat Holland and Jan Kennerknecht

B. Staff Travel >400 miles (Polices: 331,431,531) - **NONE**

C. Student Field Trips and Fundraising (Policy 121)

1. **Motion to approve student field trips and fundraising activities as requested:**

a) **CUA-**Old Country Buffet restaurant tour, **5**/**8**/**09** - AM students, ECTS bus cost-$165

b) **CUA-**Max & Erma's Restaurant tour, **5**/**22**/**09** - PM students, ECTS bus cost-$165

D. Facility Use Requests – profit making organizations (Policy 707)

1. **Motion to approve the use of facilities request from PA Automotive Association for their Safety and Emission update meeting on August 6, 2009 at no cost**
2. **Motion to approve the use of facilities request from Family First Sports Park for the front lawn area for soccer tournaments on *May 23 and 24, 2009* at a fee of $20.00 per hour for a total of $380.00**

E. Other Operations

1. **Motion to accept the donation of a tool kit from Lowe's and Kobalt Inc**

8. Other Business

1. **Motion to recommend to the participating districts the resolution amending the Restated Articles of Agreement for Operation, as presented**

9. Supplemental Information

A. Board Attendance Report
B. High School Enrollment Report
C. Work Experience Report
D. Business Contacts Report
E. IU Tech Prep grant-Program of Study Workshop Drafting & Design materials list
F. Next meeting: **Thursday, June 25, 2009**

10. Adjournment – Operating Committee meeting