Erie County Technical School
Meeting Minutes
Operating Committee
Thursday, May 28, 2009

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:30 PM - Work Session

Discussion – proposed Restated Articles of Agreement- funding formula revision

Proposed Funding Formula: a yearly revision to Article V to phase in a yearly change to the Secondary Program District Contribution Formula which reduces the Quota Share component by ten percent (10%) in years one (2010-2011) through three (2012-2013) and twenty percent (20%) in year four (2013-2014), thereby eliminating the Quota Share component in year four, and increases the Participation Share component by ten percent (10%) in years one through three and twenty percent (20%) in year four, thereby resulting in a Participation Share component of one hundred percent (100%) in year four.

Regular Meeting

Call to Order

James Bucksbee, Chairperson, called the meeting to order at 7:45 pm

Moment of Reflection

Pledge of Allegiance

Roll Call

Paul Fritz, Secretary, called the roll:

Committee members:	District:	Present	Absent
Andrew Foyle	Fairview	x	
John Ogden	Fort LeBoeuf	x	
Robert Heath	Girard	x	
James Bucksbee	General McLane	x	
Barbara Gainer	Harbor Creek	x	
William Kaliszewski	Iroquois	x	
Terry Scutella	Millcreek	x	
David Rodgers	North East	x	
Sam Ring	Northwestern	x	
Loretta Price	Union City	x	
Eric Duda	Wattsburg	x	

Administration:	Position	Present	Absent
Larry Kessler	Superintendent of Record		x
Aldo Jackson	Director	x	
Timothy Sennett	Solicitor	x	
Joseph Tarasovitch	Principal		x
Paul Fritz	Business Manager & Board Secretary	x	
Natalie Fatica	Human & Quality Resources Coordinator	x	
Mary Ellen Camp	RCTC Manager	x	
Steve Sceiford	Facilities Manager	x	
Jeff Smith	Technology Manager	x	
Pat Holland	Supervisor of Student Services	x	
Jan Kennerknecht	Supervisor of Student Services	x	

Minutes of April 23, 2009

Motion to accept the Minutes of the April 23, 2009 Meeting as presented
Moved by Gainer with second by Foyle
The minutes are approved, as presented, with an all "ayes" voice vote
(Copy is filed with the official minutes)

Guests and Comments

Guests signed in and present: Elaine Shaffer, Rosanne Gangemi, Charlie Lytle – no comments. Also present was Mike Kobylka candidate for Millcreek Township School District school director

Correspondence – none

Business

Report – presented by Paul Fritz, Business Manager (Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices:

- Revenue and Expenditure Reports, as presented:
  - General Fund
  - Food Service Fund
  - Capital Reserve Fund
  - Student Activities Report
- Checks and Invoices, as presented:
  - General Fund Checks, Wire transfers and Invoices, as presented: $ 582,703.20
  - Food Service Fund Checks and Invoices, as presented: $ 1,787.36
  - Capital Reserve Fund Checks and Invoices, as presented: $ 0.00
  - Student Activity Fund Checks and invoices, as presented: $ 1,971.00
- PNC/VISA procurement card payment, as presented: $ 38,028.34
- Treasurer's Report, as presented: April 2009 summary
- General Fund Budget transfers (none)

All above items moved by Ogden, with second by Rodgers
The motion is approved with an all "ayes" voice vote
(Copies of reports and payment lists are filed with the official minutes)

Depositories of school funds for 2009-10

Motion to approve PNC Bank, PSDLAF, and PLGIT as depositories of school funds for 2009-10
Moved by Ring, with second by Price
The motion is approved with an all "ayes" voice vote

Newspaper of general circulation for 2009-10

Motion to designate Erie Times News as newspaper of general circulation for 2009-10
Moved by Heath, with second by Scutella
The motion is approved with an all "ayes" voice vote

Public official bonds for 2009-10

Motion to purchase public official bonds for the Secretary and Treasurer for school year 2009-10 in the amount of $50,000 each
Moved by Ogden, with second by Foyle
The motion is approved with an all “ayes” voice vote

Secretary - 2009-2013

Motion to elect Paul Fritz as Secretary for a four year term beginning July 1, 2009
Moved by Duda, with second by Heath
The motion is approved with an all “ayes” voice vote

Treasurer - 2009-10

Motion to nominate and then elect a Treasurer for a one year term beginning July 2009
Moved by Ring, with second by Foyle to nominate John Ogden as Treasurer beginning July 1, 2009
Moved by Duda, with second by Kaliszewski to close nominations
Motion to close nominations and elect John Ogden as Treasurer is approved by an all “ayes” voice vote

Human and Quality Services

Report – by Natalie Fatica, Coordinator of Human and Quality Resources
(Copy filed with the official minutes)

Campbell-Superintendent of Record

Motion to appoint Dr. Michele Campbell, Superintendent of the Fort LeBoeuf School District, as the Superintendent of Record for the 2009-10 school year, July 1, 2009 through June 30, 2010, and to be compensated $3,000
Moved by Ogden, with second by Gainer
The motion is approved with an all “ayes” voice vote

Yanosko-Transition Center

Motion to hire David Yanosko for a maximum 240 hours at his per diem hourly rate ($48.85 for 08-09 / $49.48 for 09-10) beginning on or after June 1, 2009 to supervise the seasonal employees at the Transition Center construction project
Moved by Heath, with second by Ogden
The motion is approved with an all “ayes” voice vote

Scutella, Helsley, Timon, Sam
Seasonal employees-Transition Center

Motion to hire Anthony Scutella, Evan Helsley, Benjamin Timon, and Joshua Sam as seasonal employees at the rate of $8.00 per hour beginning on or after June 1, 2009 for up to 240 hours each at the Transition Center plus additional hours in other areas as needed
Moved by Ogden, with second by Ring
The motion is approved with an all “ayes” voice vote, Scutella abstained from voting

Sam, Borsukoff
Seasonal Employees

Motion to hire Justin Sam and Andrew Borsukoff as seasonal employees at the rate of $8.00 per hour beginning on or after June 1, 2009
Moved by Ring, with second by Gainer
The motion is approved with an all “ayes” voice vote

Administrative Reports

- Superintendent Report – Larry Kessler- absent
- Director Report— Aldo Jackson
- Solicitor Report—Timothy Sennett verbal report
    - Restated articles of agreement drafted
    - Open record request had been reviewed and then granted by open records officer
- Principal Report-Joe Tarasovitch –absent-reported by Holland
- RCTC Report—Mary Ellen Camp
- Facilities Manager Report—Steven Sceiford
- Technology Manager Report—Jeff Smith
- Instructional Support Services Report- Pat Holland and Jan Kennerknecht

(Copy of each printed administrative report is filed with the official minutes)

Staff Travel >400 miles (Polices: 331,431,531)

Erdman- SkillsUSA, Kansas City, Missouri

Motion to approve SkillsUSA advisor Donna Erdman to accompany student Alayna Wokulich traveling to the SkillsUSA national conference in Kansas City, Missouri June 22 through 27, 2009
Moved by Duda, with second by Ogden
The motion is approved with an all “ayes” voice vote

Student Field Trips and Fundraising (Policy 121)

CUA - field trips

Motion to retroactively approve student field trips and fundraising activities as requested:

- **CUA-**Old Country Buffet restaurant tour, **5/8/09** - AM students, ECTS bus cost-$165, and
- **CUA-**Max & Erma’s Restaurant tour, **5/22/09** - PM students, ECTS bus cost-$165

Moved by Duda, with second by Gainer
The motion is approved with an all “ayes” voice vote

Facility Use Requests – profit making organizations (Policy 707)

PAA- August 6, 2009

Motion to approve the use of facilities request from PA Automotive Association for their Safety and Emission update meeting on August 6, 2009 at no cost, and

Family First Sports Park-May 23 and 24, 2009

Motion to retroactively approve the use of facilities request from Family First Sports Park for the front lawn area for soccer tournaments on *May 23 and 24, 2009* at a fee of $20.00 per hour for a total of $380.00
Moved by Ring, with second by Heath
The motion is approved with an all “ayes” voice vote

Other Operations

Donation –Lowe’s/Kobalt

Motion to accept the donation of a tool kit from Lowe’s and Kobalt Inc.
Moved by Kaliszeski, with second by Gainer
The motion is approved with an all “ayes” voice vote

Other Business

Restated Articles of Agreement for Operation

Motion to recommend to the participating districts the resolution amending the Restated Articles of Agreement for Operation, as presented
Moved by Foyle, with second by Price

Amendment to Articles as presented

Moved by Ring, with second by Duda to amend the motion to add an additional section to the amended Restated Articles of Agreement for Operation stating:

> *Participating Districts are precluded from operating duplicative state-approved vocational programs or obtaining services or programs from another source, based on Classification of Instructional Program codes, where enrollment capacity exists at the Erie County Technical School. Participating Districts are encouraged to work within the consortium to start and operate approved vocational programs where student demand exists beyond local or consortium programming or capacity or for dropped students.*

The motion for amending the original motion is approved with an all "ayes" voice vote

The original motion to recommend the Restated Articles of Agreement for Operation, as amended is approved with a roll call vote: Voting yes: Foyle, Ogden, Bucksbee, Heath, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda
(Copy of recommended Amended Restated Articles of Agreement for Operation is filed with the official minutes)

Supplemental Information

- Board Attendance Report
- High School Enrollment Report
- Work Experience Report
- Business Contacts Report
- IU Tech Prep grant-Program of Study Workshop Drafting & Design materials list

  (Copy of each is filed with the official minutes)

- Next meeting: Thursday, June 25, 2009

Adjournment – Operating Committee meeting

Moved by Ogden, with second by Gainer to adjourn the meeting
Mr. Bucksbee, Chairperson, adjourned the meeting at 8:55 pm

Minutes prepared by,

Paul D. Fritz, Secretary
Joint Operating Committee
Erie County Technical School