

**Erie County Technical School
Director's Report
June 2008**

Corry Area School District. We have received a request from Dr. Brian Dougherty, Superintendent of the Corry Area School District, to provide CTE program management services to the Corry career and technical education program. Preliminary discussions with Corry opened this spring. Corry is looking to expand program opportunities for its students, enhance community relations (especially with business and industry) and strengthen its curriculum. ECTS could provide the following services, all relative to the CTE program: instructional materials, student services—admissions and placement, curriculum development, staff development, administrative, community relations, financial management, human resources, quality management, technology and student activity.

The intention at this point is to finalize arrangements and an agreement during the first half of the 2008-2009, to allow for proper fiscal planning. ECTS would begin to deliver services to Corry during the 2009-2010 school year. Corry students would continue to participate in established programs at Corry High School, but have the option to participate in programs at ECTS that Corry does not have. Corry is willing to accept students from other districts into their programs.

Health Assistant & Cosmetology Program Expansion. The administrative team has prepared a financial projection with regard to expanding the number of sections of the health assistant and cosmetology programs. The discussion document is provided as part of the work session. The projected cost will likely exceed \$120,000. With a fund balance of \$50,000, this would require \$70,000 in adjustments within the current budget. This would be a significant challenge! In the light of the projected fiscal constraints and challenges, the administration is regretfully recommending the programs not be expanded in 2008-2009. Rather, the expansion should be planned for during 2009-2010.

Administrative Reviews. The director has met with each administrator to conduct a proficiency review for the past school year. It is interesting to note the appraisals between the administrators and the director were very similar. Differences were generally less than one and one-half points—some as small as .09 of a point. The proficiency reviews are used to determine the merit pay for each administrator. All reviews resulted in a recommendation for a 2% merit payment. A motion appears in the personnel section for approval of administrative salaries and merit payments.

Community College. County Executive Mark DiVecchio hosted a third meeting of the steering committee for the community college. Dr. David Pierce provided an update on the progress of the application. He also fielded questions from the steering committee. Based on data requirements for the community college feasibility study for the State Board of Education, it appears Erie's completed application is about five months from completion. It also appears there may be some interest by the county in land available at ECTS for the community college.

Director's Travel and Meetings. The director's recent and scheduled meetings include:

- *Dual Enrollment Meeting*; Precision Manufacturing Institute; with PMI representatives Jerry Knight, Don Ellsworth and Jennifer Kafferlin, and Jan Kennerknecht; May 27
- *Tech Prep Consortium Meeting*; I.U. 5; with area CTE administrators to discuss Tech Prep grant proposal; June 3
- *Professional Unit Early-bird Contract Meeting*; June 3
- *Program Accreditation Meeting, Associated Builders & Contractors*; with Ruth Crawford-Downey, vice president, workforce development and Jan Kennerknecht, to discuss continued accreditation of Facilities Maintenance Technology and Electrical Engineering programs; June 9
- *County-level Workforce Development Meeting*, Intermodal Center; June 10
- *Community College Meeting*, Steering Committee; Erie County Courthouse, June 17
- *Professional Unit Early-bird Contract Meeting*; June 17
- *Superintendent of Record Transition Meeting*; with Sandra Myers and Larry Kessler; to discuss role and responsibilities of superintendent of record; June 18