

January 2009

Human and Quality Resources Report

ISO.

Internal audits have begun. Each audit team has been assigned their +audits and the audits are scheduled to be completed by March 31, 2008. There have been some changes to the ISO standard but they are mostly surface so things should not be affected very much. The internal audit changes are things that are already done at Erie County Technical School.

Staff Development.

Technology training will begin for a group on January 30, 2008. Pat Mayer, an RCTC instructor will conduct the training in small groups. The process will be monitored with check-in from supervisors to assess the success of the training.

Recruiting.

Danielle Wilber, Art and Design Instructor, began teaching the first day after Christmas break, January 5, 2008. She has jumped in with both feet and many other instructors including her mentor have provided support for her on various topics.

Payroll.

W-2's have arrived and been distributed. It is hard to believe 2009 has begun.

PIMS.

Changes have been made to the PIMS system once again. Natalie Fatica participated in a webinar that outlined the changes. The changes result in having to make revisions to the last uploads. PDE has changed the frequency of uploads. In addition, there are changes to many of the codes which results in more revisions. In the end, these changes are meant to simplify the process but in the interim it creates more work.