

**Erie County Technical School
Joint Operating Committee - Meeting Agenda**

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Thursday, January 22, 2009

School Director Recognition Month

6:00 PM - Work Session

1. 2009-2010 Budget presentation - Aldo Jackson, ECTS Director
2. Applications and Admissions Analysis- Aldo Jackson, ECTS Director

7:00 PM – Regular Meeting

3. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. **Roll Call:** Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Rodgers, Ring, Price, Duda

4. **Motion to accept the Minutes of the December 16, 2008 Meeting as presented.**

5. Introduction of Guests

6. Correspondence

- A. Letters of intent to retire-2009-2010- per contract language:
Palloto, Gangemi, Kalinowski, Harpst, Heubel, Donnell, Hofmeister

7. Business—Paul Fritz

B. Report - Business Manager

C. **Motion to approve the following reports, payments and invoices:**

1. Revenue and Expenditure Reports, as presented: December 31, 2008
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wires and Invoices, as presented; \$563,492.59
 - b) Food Service Fund Checks and Invoices, as presented; \$ 1,978.40
 - c) Capital Reserve Fund Checks and Invoices, as presented; \$ 34,766.50
 - d) Student Activity Fund Checks and Invoices, as presented; \$ 3,423.39
3. PNC/VISA procurement card purchases and payment, as presented; \$ 59,378.57
4. Treasurer's Report, as presented: December 2008 summary
5. General Fund Budget transfers-none

6. **Motion to recommend the 2009-2010 General Fund Budget to the participating school districts for adoption including \$6,194,950 of expenditures and Secondary Program District Contributions of \$3,597,016**

8. Human and Quality Resources

- A. Report – Natalie Fatica
- B. **Motion to approve list of 2008-09 RCTC instructors, as presented**

9. Operations

- A. Administrative Reports
 1. Superintendent's Report – Larry Kessler
 2. Director's Report— Aldo Jackson
 3. Solicitor's Report—Timothy Sennett
 4. High School Report- Joe Tarasovitch
 5. RCTC Report—Mary Ellen Camp
 6. Facilities Manager's Report—Steven Sceiford
 7. Technology Manager's Report—Jeff Smith
 8. Instructional Support Services Report- Pat Holland and Jan Kennerknecht
- B. Staff Travel >400 miles (Polices: 331,431,531) **None**
- C. Student Field Trips and Fundraising (Policy 121)
 1. **Motion to approve student field trips and fundraising activities as requested:**
 - a) MTF-student travel to Zeyon, Inc, Erie, PA, 4/24/09, ECTS cost-\$200
 - b) CTE week-student travel to Harrisburg, PA, 2/9/09-2/11/09, ECTS cost \$400
- D. Facility Use Requests – profit making organizations (Policy 707) - **None**
- E. Other Operations
 1. **Motion to approve the Safe Schools Plan, as presented**

10. Other Business – **None**

11. Supplemental Information

- A. Board Attendance Report
- B. High School Enrollment Report
- C. Business Partnership Contacts Report

D. Work Experience Report

E. Getting Results in CTE!

F. Disabled population by district and program

G. Next meeting: **Thursday, February 26, 2009**

12. Adjournment – Operating Committee meeting