

Supervisors of Instructional Support Services Report

September 2007

Jan Kennerknecht and Patrick Holland

Curriculum Development

Jan is attending a DACUM Certification Workshop held at the Ohio State University from September 24-28th. DACUM is an acronym for "Developing a Curriculum" and is a nationally respected process that involves local expert workers serving on a short-term committee assignment to develop a list of required knowledge, skills, and work attitudes necessary for success in the workplace. We plan to use the DACUM process as we schedule our programs for periodic updating of curricula.

Accreditation

The National Automotive Technicians Education Foundation (NATEF) is an independent, non-profit organization that evaluates technician training programs against standards developed by the automotive industry and recommends qualifying programs for certification (accreditation) by ASE, the National Institute for Automotive Service Excellence. Our Auto Body Repair program certification in Painting and Refinishing expires in May of 2008. Jan will be working with our instructor, Ken Balsiger and his occupational advisory committee to complete the work required for recertification.

Special Education

We are checking in with our instructors and new students on how our new students with IEPs and 504 Plans are doing. We have worked with our instructors and instructional aides on trouble shooting some of the issues and concerns with these students.

We met this month with our instructional aides and in our discussions we found that one of the biggest hurdles to success for our students with special needs is organizational skills. They came up with the idea of having sample notebooks in each room and examples for our students to follow. Those notebooks are now being distributed to the classrooms.

Literacy

On Monday, September 17, 2007, Dr. Dan Perna, from James Daniel & Associates, presented the foundation of Procedural Literacy to six of our instructional staff and three of our administrators. The main objective of this training was to show our teaching staff how they can use specific strategies to engage students in the reading process to stimulate knowledge. If students can relate the new information to something they already know they will be able to comprehend the material that much better. Our literacy team members will be implementing some of the ideas presented by Dr Perna to get a feel for how it works for them in their classroom.