

October 2007

Human and Quality Resources Report

ISO. The ISO audit was conducted on October 10 and 11 by Steve Pettyjohn from SRI. The audit resulted in unconditional approval with no non-conformances. The auditor visited 3 labs including Cosmetology, Auto Tech and Early Childhood Education. These were planned “follow-up” visits because he was told last year that changes were planned in curriculum and equipment in these labs. Steve was pleased to see the evidence of the changes present. In addition, he spent time evaluating resource management and, of course, the quality system. In each of these areas he felt our system was functioning well.

Noted areas of strength were the internal audits, data analysis, customer satisfaction and the use of technology as an instructional tool. In terms of continual improvement he suggested room for improvement in the area of supplier management. Although pleased with data analysis, there should be clear evidence of actions taken based on the data.

There will be minor modifications in the standard in 2008 which should have a minimal affect Erie County Technical School.

Thanks to the staff for their flexibility and time on those two days.

Staff Development. Continued work with individual supervisors occurs to plan the implementation of staff development in each area. One meeting has been conducted with the maintenance and custodial staff with 3 more planned throughout the year.

Recruiting. The RCTC clerical position remains vacant with interviewing still in progress. We have had several qualified candidates turn down the position because of the evening hours of the position. Creative ways are being explored in order to provide clerical services while maintaining the needs of the overall organization.

Confidential Board Report. Included in your folder is a Confidential Board report which has changed significantly from last year. If any one has any questions regarding this please see me individually or request an executive session.