

Erie County Technical School

Meeting Agenda

Operating Committee

Thursday, March 27, 2008

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. 6:00 pm to 6:40 pm - Executive Session- Professional contract negotiations
2. 6:40 pm to 7:00 pm - Networking Technology presentation – Phylis Zimmermann, Instructor

7:00 PM - Regular Meeting

1. Call to Order
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. **Roll Call:** Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Frontino, Ring, Price, Duda
2. **Motion to accept the Minutes of the February 28 Meeting, as presented.**
3. Introduction of Guests
4. Correspondence - note from Susan Sullivan
5. Business—Paul Fritz
 - A. Report - Business Manager
 - B. **Motion to approve the following reports, payments and invoices:**
 1. Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) Student Activities Report
 2. Checks and Invoices, as presented:
 - a) General Fund Checks, Wire transfers and Invoices, as presented; \$ 523,092.91
 - b) Food Service Fund Checks and Invoices, as presented; \$ 887.19
 - c) Capital Reserve Fund Checks and Invoices, as presented; \$ 0.00
 3. PNC/VISA procurement card payment, as presented; \$ 51,806.10
 4. Treasurer's Report, as presented: February 2008 summary
 5. General Fund Budget transfers, none this month.
6. Human and Quality Resources—Natalie Fatica
 - A. Report—Coordinator of Human and Quality Resources
 - B. **Motion to approve Mario Diplacido as RCTC Instructor for Term IV.**
 - C. **Motion to approve William Pavolko as the substitute instructor in Facilities Engineering Technology at \$200 per day on or before April 14, 2008.**
7. Operations
 - A. Administrative Reports
 1. Superintendent's Report - Sandra Myers-Union City Area School District
 2. Director's Report— Aldo Jackson

3. Solicitor's Report—Timothy Wachter
 - a) Memorandum of Understanding- Continuation Of Operations Plan
 4. High School Report— John Hansen
 5. RCTC Report—Mary Ellen Camp
 6. Facilities Manager's Report—Steven Sceiford
 7. Technology Manager's Report—Jeff Smith
 8. Instructional Support Services Report- Pat Holland and Jan Kennerknecht
 - B. Staff Travel >400 miles (Polices: 331,431,531)
 - C. Student Field Trips and Fundraising (Policy 121)
 1. **Motion to approve or ratify student field trips and fund raising as presented**
 - a) Motion to approve Mrs. Patty Palo and Mr. Jerry Sargent, pending all clearance approvals, as chaperones for a field trip for ten Drafting and Design students to the Las Vegas, NV from Thursday, May 8, 2008 through Sunday, May 11, 2008.
 - b) Motion to approve attendance for Tim Mientkiewicz and seven ECTS students at a leadership conference which will be held at the McKeever Learning Center on Sunday, March 9th and Monday, March 10, 2008. The only cost to ECTS will be the cost of a substitute for March 8, 2008 and mileage reimbursement for transportation.
 - c) Motion to approve a field trip for the Tool and Die students to Snap-Tite on Friday, April 25th, 2008. The only cost to ECTS will be \$150 to cover the use of a school bus.
 - D. Facility Use Requests – profit making organizations (Policy 707) - **none**
 - E. Other Operations - none
8. Other Business
- A. County Courts Continuity of Operation - discussion
9. Supplemental Information
- A. Board Attendance Report
 - B. High School Enrollment Report
 - C. Work Experience Report
 - D. Business Contacts Report
 - E. Next meeting: **Thursday, April 24, 2008**
10. Adjournment – Operating Committee meeting

**Erie County Technical School Foundation- Board of Directors
Meeting Agenda**

Thursday, March 27, 2008

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

1. Call to Order

A. Roll Call: Foyle, Ogden, Heath, Bucksbee, Gainer, Kaliszewski, Scutella, Frontino, Ring, Price, Duda

2. Motion to accept the Minutes of the February 28, 2007 Meeting, as presented

3. Correspondence

4. Motion to approve the following reports, payments and invoices:

- A. ECTS Foundation Revenue and Expenditure Report
- B. ECTS Foundation Checks and Invoices, as presented; \$ 0.00
- C. Treasurer's Report, as presented: February 2008

5. Other Business

- A. Request from Drafting and Design instructor Mariea Sargent for \$3,000 for a field trip to Nevada.
- B. Foundation Director needed to serve on the ECTS/AFT Scholarship selection committee

6. Other Information

7. Adjournment