

Supervisors of Instructional Support Services Report
January 2008
Jan Kennerknecht and Patrick Holland

Curriculum Development

Our Committed to Excellence Grant for 2007-08 allows for payment of staff members for up to 40 hours of curriculum work. Upon approval of this month's motion, we plan to begin voluntary curriculum development sessions on Mondays and Thursdays after school beginning on February 7th. There will be 24 sessions offered for the spring semester.

Work will be individualized for each program's needs. Priorities will include:

1. Completing any "missing" areas of past curriculum development efforts
2. Program of Study Work: Aligning ECTS Duty and Task Lists with the Occupational Information Network (O*NET) and developing Career Pathways
3. Updating Program Guides and Course Syllabi
4. Identifying ECTS program math levels
5. Development of cross-training lessons that support collaboration between programs
6. National accreditation updating work

Special Education

Senior Transition Staffings - We have started the transition staffings for our seniors who have a disability. We will be meeting with our home school counselors and special education case managers along with the government agencies, such as the Erie County Care Management and Office of Vocational Rehabilitation. Jan and Pat will be hosting the Senior Transition Staffings on January 3, 25, and 28. These meetings are a follow-up to the 2006-2007 transition staffings where many of the initial referrals were made. We will again discuss the types of support that may be needed by these students after high school for postsecondary training or to help make them employable.

Literacy

Procedural Literacy- On Friday January 18, 2008, Dr. Dan Perna presented to our instructors on how to apply the many tools and methods of Procedural Literacy in the Career and Technical classroom. The goal of this training was to help define the teacher's role in the literacy process and how they can help students in high school to be more efficient readers. Dr. Perna showed our instructors some practical examples of how to engage their students in comprehending and processing the written technical material that they teach. This performance literacy involves activities that assist our students in learning how to simply make sense of what they read. Dr Perna will return for three days in February to work individually with our instructors on making Procedural Literacy work in their classroom.