

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: 1/24/2004

SUBJECT: Part-time Custodian (C-2)

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

The Erie County Technical School Administration recommends hiring Emelia Matthers as a part time custodian at the probationary rate of \$12.33 per hour beginning on or after January 25, 2008 pending clearances. Emelia Matthers will serve a 90 probationary period prior to recommendation for regular employment.

RECOMMENDATION:

Motion to hire Emelia Matthers as C-2 custodian at the probationary rate of \$12.33 per hour beginning January 25, 2008 pending clearances.

ERIE COUNTY TECHNICAL SCHOOL
8500 OLIVER ROAD
ERIE, PA 16509
APPLICATION FOR EMPLOYMENT

(Fill Out Completely. Please type or print.)

Position Desired Part-Time Custodian

Name Emelia Matthers Date 1/11/08

Address Girard PA 16417

Phone (814)

State, in order of preference, skills in which you are trained and prefer to do:

computers, stocking shelves, customer service

Salary last received \$7.50 Initial Salary Expected \$12.00

Hobbies or outside interests? Reading

If you are currently employed, why do you want to leave? I would stay at my current job.

References: (Give names and addresses of persons acquainted with your work experience and ability.)

NAME	ADDRESS
<u>Jim Casgrove</u>	<u>Erie PA, 16501</u>
<u>Dean Martin</u>	<u>Girard PA 16417</u>
<u>Holly Fuhrman</u>	<u>Erie PA, 16507</u>

The Erie County Technical School does not discriminate on the basis of race, color, national or ethnic origin, sex, handicap, or disability in the administration of any of its educational programs and activities in accordance with applicable federal/state statutes and regulations. Inquiries should be directed to Paul D. Fritz, Title IX/ADA Coordinator, Erie County AVTS, 8500 Oliver Road, Erie, PA 16509, (814) 864-0641, Ext. 346. (EOE)

EDUCATIONAL RECORD

NAME & ADDRESS OF SCHOOL	NUMBER OF YEARS ATTENDED	YEAR GRADUATED	DEGREE
HIGH SCHOOL Girard High School Girard PA 16417	4	2006	—
TECHNICAL SCHOOL	—	—	—
COLLEGE Clarion University Edinboro Un. Clarion, PA Edinboro, PA	1yr / —	—	—
OTHER	—	—	—

WORK EXPERIENCE RECORD

NAME & ADDRESS OF PREVIOUS EMPLOYERS	OCCUPATION	NO. OF YEARS OF SERVICE	FROM - TO DATES WORKED
Subway Fairview PA	make subs, clean facilities	10 mos.	October 2005 - August 2006
Target Erie PA	cashier, team lead, in-stocks	8 mos	May 2007 - Current

Comments: If I am not hired for the desired position, I would be more than happy to substitute.