

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: April 24, 2008

SUBJECT: Ursula Olson-Gern

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Ursula Olson-Gern SAA-1, has requested an uncompensated leave of absence without pay. This request is in accordance with board policy 539. She will have exhausted her vacation, sick, and personal days. In addition, she does not qualify for FMLA leave. The leave commences on April 14, 2008. At this time, Ursula is unable to estimate a possible return date. (see attachments, Ursula's request)

RECOMMENDATION:

Motion to grant Ursula Olson-Gern an uncompensated leave in accordance with Board Policy 539.

1678 Cherry Street
Lake City, PA 16423

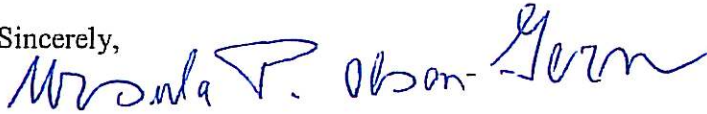
Joint Operating Committee
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

April 18, 2008

Joint Operating Committee:

I am requesting an uncompensated leave of absence from April 11, 2008- April 22, 2008 per board policy #539 for unforeseen medical issues. In addition, I am requesting additional days only if needed for follow-up etc. I appreciate your consideration of my request.

Sincerely,

A handwritten signature in blue ink that reads "Ursula P. Olson-Gern". The signature is written in a cursive style with a large, stylized "U" and "G".

Ursula Olson-Gern

SECTION: CLASSIFIED EMPLOYEES

TITLE: UNCOMPENSATED LEAVE

ADOPTED: December 19, 1996

REVISED:

Erie County Technical School

	539. UNCOMPENSATED LEAVE	1
1. Purpose	In certain instances, classified employees may wish extended leave for personal reasons and the school could benefit from the return of said employee. For that purpose, the following guidelines are established for uncompensated leaves of absence.	2
2. Authority	The Operating Committee has the authority and responsibility to establish the conditions under which uncompensated leave may be taken except for any possible effect of a valid collective bargaining agreement.	3
SC 407		4
3. Guidelines	A general leave of absence may be granted without compensation, or other benefits of any type being given to the employee while on leave. This type of leave may be granted upon proper application to the Operating Committee.	5
	Upon the employee's return to the school, the Operating Committee is not obligated to place the employee in the specific position formerly held.	6
	Unless the leave is for the purpose of study, no retirement credit or salary increments shall be forthcoming.	7
School Code		8
522.1		9
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