



PROPOSED AGENDA ITEM

DATE: October 26, 2006

SUBJECT: Snow plowing contracting

INITIATED BY: Steve Sceiford, Facilities Manager

DESCRIPTION:

Proposals were received for snow plowing from the following:

- | | |
|-------------------------------------|-----------------------|
| 1. JJ Wurst Landscaping Contractor | \$10, 875 annual cost |
| 2. Arlington Lawncare, Inc. | \$31,000 annual cost |
| 3. Larson Excavating & Construction | \$17,250 annual cost |

RECOMMENDATION:

Motion to accept the snow plowing proposal from JJ Wurst Landscaping Contractor for the 2006-07 winter season for a total cost of \$10,875.00, billed in 5 monthly payments November through March.

**Erie County Technical School
8500 Oliver Road
Erie, PA 16509
814-864-0641**

SNOW PLOWING

Request for Proposals

October, 2006

Erie County Technical School is seeking proposals for **SNOW PLOWING** for the 2006/2007 and the 2007/2008 school years.

Quotations and enclosed Non-Collusion Affidavit are to be signed and returned to Steve Sceiford, Erie County Technical School, 8500 Oliver Road, Erie, PA 16509.

Proposals will be accepted until October 20, 2006 at 12:00 p.m.-Noon.

Please note that year two, 07/08 is optional.

Procedure and Conditions

1. Erie County Technical School reserves the right to accept or reject a proposal or any part of a proposal and to waive defect in form.
2. Proposals shall include evidence of a public liability insurance policy of adequate coverage that shall be in effect for the duration of the service agreement.
3. Proposals shall include completion of the attached Non-Collusion Affidavit.
4. **Per Time proposal:** this will be for 'on request only' plowing of all parking lots and driveways. Erie County Technical School will call out the Contractor as needed.
5. **Per School Year proposal:** Responsibility for assessment of need to plow and time to plow in order to complete snow clearance by designated times rests with the contractor approved to perform the service agreement.
6. Billing for service is to clearly state the date, location and service time per location.
7. Any questions on the areas that require snow plowing on this request should be directed to Mr. Steven Sceiford at Erie County Technical School 814-864-0641 ext. 370.

**Erie County Technical School
SNOW PLOWING PROPOSAL RESPONSE FORM**

Per procedure and conditions, locations and time schedule, and completion of attached Non-Collusion Affidavit, for school years 2006-2007 and/or 2007-2008.

By submitting a proposal the contractor is assumed to have the necessary equipment to provide the service at the designated time including the spreading of salt when required.

Please provide at least two references of places you plowed snow during the 2005-06 winter season:

Include: Name, address, phone number, and contact person.

1. _____

2. _____

Limitation(s) of quotation; if any:

Proposal - Costs

	<u>2006-2007</u>	2007-2008-optional
Plowing- per time option	\$	\$
OR		
Plowing- per year option	\$	\$
AND		
Salt spreading- per time as requested		

SIGNATURE

Having carefully reviewed the Specifications supplied by Erie County Technical School and being completely familiar with all requirements and conditions set forth, the undersigned agrees to supply all materials and services required. The undersigned further acknowledges the right of Erie County Technical School to reject any and all proposals and to waive any defect in form. The undersigned further certifies that this proposal was prepared independently and without collusion with any known bidders in compliance with the Pennsylvania Anti-Bid-Rigging Act.

Firm Name _____

Address _____

City, State, Zip Code _____

Phone _____

By _____

Title _____

Signature _____ Date _____

PROCEDURES, CONDITIONS, LOCATIONS AND TIME SCHEDULES
SNOW PLOWING 2006/2007 AND 2007/2008

- When:** Three (3) inches or more of snow on the ground at Erie County Technical School.
- Where:** Erie County Technical School and Skill Center- 8500 Oliver Road, Erie, Pa.
- Time:** All Driveways and parking lots Completed by 7:00 a.m.
Normally start plowing at 4:00 a.m. with two or three trucks to be completed by 7:00 a.m.
- Weekends:** Keep a fire lane open at all buildings during every weekend.
- Activities:** If 3" of snow falls after 2:00 p.m. you will need to open up driveways and parking lots.
- During the Day:** The Erie County Technical School maintenance staff will keep the driveways open during the regular school hours.
- Sidewalks:** It will be the Erie County Technical School responsibility to plow and/or shovel all sidewalks at all locations.
- Salt Spreading:** Salt is to be spread by ECTS request only in the parking lots and driveways.
- School Closing:** You will be called if and when school is called off, but other times including holidays you will need to keep a fire lane open unless we get a large accumulation of snow, and then plow as normal.
- Entry Ways:** Driveway entrances are to be plowed so that snow will not accumulate at the entry of the driveway so that a vehicle's view is unrestricted when entering the public roadway.