Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, October 26, 2006

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. **New Options/New Choices program presentation by Mary Ellen Camp**

7:00 PM - Regular Meeting

2. Call to Order
3. Moment of Reflection
4. Pledge of Allegiance
5. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Rodgers, Ring, Price, Duda

6. **Motion to accept the Minutes of the September 28, 2006 Meeting, as presented.**

7. Introduction of Guests

8. Correspondence-
   A. Letter to Erie County Council regarding library facilities
   B. Letter from Erie County Department of Health regarding facility inspection

9. Business—Paul Fritz
   A. Report - Business Manager
   B. **Motion to approve the following reports, payments and invoices:**
      1) General Fund Revenue and Expenditure Reports, as presented
      2) Food Service Fund Revenue and Expenditure Reports, as presented
      3) Capital Reserve Fund Revenue and Expenditure Reports, as presented
      4) ECTS Foundation Report, as presented
      5) Student Activities Report, as presented
      6) General Fund Checks and Invoices, as presented $ 163,220.13
      7) Food Service Checks and Invoices, as presented; $ 1,321.50
      8) Capital Reserve Fund Checks and Invoices, as presented; $ 0.0
      9) ECTS Foundation Checks and Invoices, as presented; $ 0.0
      10) VISA purchasing card payment, as presented; $77,858.66

11) Treasurer's Report, as presented

12) General Fund Budget Transfers, none

10. Human and Quality Resources—Natalie Fatica

A. Report—Coordinator of Human and Quality Resources

1) Motion to employ instructor for Tool & Die and Plastics in the High School program (pending recommendation from administration)

2) Motion to approve RCTC Instructors for Term 2, as presented

11. Operations

A. Superintendent's Report—Mrs. Sandra Myers

B. Director's Report—Dr. Aldo Jackson

C. Solicitor's Report—Mr. Timothy M. Sennett

D. High School Report—Mr. John Hansen

E. RCTC Report—Mrs. Mary Ellen Camp

F. Facilities Manager's Report—Mr. Steven Sceiford

G. Technology Manager's Report—Mr. Jeff Smith

H. Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht

I. Staff Travel >400 miles (Polices: 331,431,531) - **none**

J. Student Field Trips and Fundraising (Policy 121)

1) Motion to approve a field trip for the Plastics students to Plastek on Friday, October 27th, 2006. The only cost to ECTS will be $175 to cover the use of a school bus.

2) Motion to approve a field trip for the HEA students to Health Quest at Gannon University on Friday, November 17th, 2006. The only cost to ECTS will be $175 to cover the use of a school bus.

3) Motion to approve a field trip for the CUA students to Max and Erma's and Old Country Buffet on Monday, May 7th, 2007. The only cost to ECTS will be $175 to cover the use of a school bus.

K. Facility Use Requests – profit making organizations (Policy 707) - **none**

L. Other Operations

1) Motion to approve a snowplowing contract (pending recommendation from administration)

2) Motion to approve the list of property and supplies as surplus and available for disposition.

12. Other Business

13. Supplemental Information

A. Board attendance report

B. Work experience report

C. Gannon-ECE agreement

D. PDE-Personnel Profile

E. High School enrollment report

F. **Next meeting: TUESDAY - November 21, 2006**

14. Adjournment