

Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Tuesday, November 21, 2006

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. County zoning variance discussion
2. [Preliminary 2007-2008 Budget Review](#)
3. Technical Community College--update

7:00 PM - Regular Meeting

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance
4. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Rodgers, Ring, Price, Duda

5. [Motion to accept the Minutes of the October 26, 2006 Meeting, as presented.](#)

6. Introduction of Guests

7. Correspondence-

- A. [Rotary International District 7280- Thank You](#)

8. Business—Paul Fritz

- B. [Report - Business Manager](#)

C. Motion to approve the following reports, payments and invoices:

- 1) [General Fund Revenue and Expenditure Reports, as presented](#)
- 2) [Food Service Fund Revenue and Expenditure Reports, as presented](#)
- 3) [Capital Reserve Fund Revenue and Expenditure Reports, as presented](#)
- 4) [ECTS Foundation Report, as presented](#)
- 5) [Student Activities Report, as presented](#)
- 6) [General Fund Checks and Invoices, as presented \\$ 140,896.97](#)
- 7) [Food Service Checks and Invoices, as presented; \\$ 1,362.90](#)
- 8) [Capital Reserve Fund Checks and Invoices, as presented; \\$ 12,160.40](#)
- 9) ECTS Foundation Checks and Invoices, as presented; \$ 0.0

- 10) [VISA purchasing card payment, as presented; \\$62,035.77](#)
- 11) [Treasurer's Report, as presented](#)
- 12) [General Fund Budget Transfers, as presented](#)

9. Human and Quality Resources—Natalie Fatica

A. [Report—Coordinator of Human and Quality Resources](#)

- 1) [**Motion to approve administrative job descriptions, as presented.**](#)
(add work year references of on-duty days)
- 2) [**Motion to approve the Director, Administrative and Business Manager Compensation Plans, as presented.**](#)
- 3) [**Motion to hire Mark Gnacinski and \(tentative - name to be provided\) as substitute custodians at the rate of \\$8.00 per hour beginning November 22, 2006 pending clearances.**](#)

10. Operations

- A. Superintendent's Report—Mrs. Sandra Myers
- B. [Director's Report—Dr. Aldo Jackson](#)
- C. Solicitor's Report—Mr. Timothy M. Sennett
- D. [High School Report—Mr. John Hansen](#)
- E. [RCTC Report—Mrs. Mary Ellen Camp](#)
- F. [Facilities Manager's Report—Mr. Steven Sceiford](#)
- G. [Technology Manager's Report—Mr. Jeff Smith](#)
- H. [Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht](#)
- I. Staff Travel >400 miles (Polices: 331,431,531) - **none**
- J. Student Field Trips and Fundraising (Policy 121) - **none**
- K. Facility Use Requests – profit making organizations (Policy 707) - **none**
- L. Other Operations
 - 1) [**Motion to approve revised Policy 610- Purchases Subject to Bid \(2nd reading\)**](#)
 - 2) [**Motion to accept a donation of equipment from Iron Mountain and Erie Custom Computer Applications \(ECCA\), as listed.**](#)

11. Other Business

12. Supplemental Information

- A. [Board Attendance Report](#)
- B. [Work Experience Report](#)
- C. [High School Enrollment Report](#)
- D. [Erie Times News and North East News Journal - articles](#)
- E. [Mercyhurst College--North East Credit Agreement](#)
- F. [Culinary Institute of America-Articulation Agreement](#)
- G. [Erie Times-News Community College Article--November 11, 2006](#)
- H. [Erie Times-News Community College Editorial--November 14, 2006](#)
- I. [Erie Times-News Community College Article—November 16, 2006](#)
- J. [Community College Meeting Invitation](#)
- K. [Technical Community College Newsletter--Sample](#)
- L. [Tech Prep Programming Proposal](#)
- M. **Next meeting: TUESDAY – December 19, 2006**

13. Adjournment