

Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, May 24, 2007

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. Enrollment projections and discussion

7:00 PM - Regular Meeting

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance

4. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Boyd, Ring, Price, Duda

5. **Motion to accept the Minutes of the April 26, 2007 Meeting, as presented.**

6. Introduction of Guests
7. Correspondence – none this month

8. Business—Paul Fritz

A. Report - Business Manager

B. Motion to approve the following reports, payments and invoices:

- 1) Revenue and Expenditure Reports, as presented:
 - General Fund
 - Food Service Fund
 - Capital Reserve Fund
 - ECTS Foundation Report
 - Student Activities Report
- 2) Checks and Invoices, as presented:
 - General Fund Checks, Wire transfers and Invoices, as presented; \$ 410,111.49
 - Food Service Fund Checks and Invoices, as presented; \$ 1,351.78
 - Capital Reserve Fund Checks and Invoices, as presented; \$ 0.00
 - ECTS Foundation Checks and Invoices, as presented; \$ 0.00
- 3) PNC/VISA procurement card payment, as presented; \$ 41,064.75
- 4) Treasurer's Report, as presented: April 2007 summary
- 5) General Fund Budget Transfers (none this month)

- C. Motion to approve PNC Bank and PSDLAF/PNC and PLGIT as depositories of school funds for 2007-08**
- D. Motion to designate Erie Times News as newspaper of general circulation for 2007-08.**
- E. Motion to purchase public official bonds for the Secretary and Treasurer for school year 2007-08 in the amount of \$50,000 each.**
- F. Motion to nominate and then elect a Treasurer for a one year term beginning July 2007.**

9. Human and Quality Resources—Natalie Fatica

- A. Report—Coordinator of Human and Quality Resources
 - 1) Motion to appoint Mrs. Sandra Myers, Superintendent of the Union City Area School District as the Superintendent of Record for the 2007-2008 school year. Mrs. Myers will be compensated for her service. The term of service will be July 1, 2007 to June 30, 2008.**
 - 2) Motion to pay a stipend of \$3,000 to the Superintendent of Record for the 2007-08 school year.**
(This is the amount paid in 2006-07)
 - 3) Motion to approve ECTS staff for curriculum development payment, as listed.**
 - 4) Motion to approve the job description for Accounting and Administrative Assistant, as presented.**
 - 5) Motion to terminate Diana Ludwig from employment effective April 30, 2007 due to failure to return to work at the expiration of disability leave, per the Classified Unit bargaining agreement.**

10. Operations

- A. Superintendent's Report - Sandra Myers-Union City Area School District
- B. Director's Report— Aldo Jackson
- C. Solicitor's Report—Timothy M. Sennett
- D. High School Report— John Hansen
- E. RCTC Report—Mary Ellen Camp
- F. Facilities Manager's Report—Steven Sceiford
- G. Technology Manager's Report—Jeff Smith
- H. Instructional Support Services Report- Pat Holland and Jan Kennerknecht
- I. Staff Travel >400 miles (Polices: 331,431,531) - **none**
- J. Student Field Trips and Fundraising (Policy 121)
 - 1) Motion to approve or ratify student field trips and fund raising as presented: none**
- K. Facility Use Requests – profit making organizations (Policy 707) - **none**

L. Other Operations

- 1) **Motion to approve the Mandate Waiver Program Application under the Education Empowerment Act allowing Erie County Technical School students to perform work on school buildings to improve instruction in the construction trades programs.**
- 2) **Motion to approve an increase in RCTC part time course tuition rates effective July 1, 2007, as listed.**
- 3) First reading of Board Policy Manual revisions, as presented
 - o Policy 001-Name and Classification
 - o Policy 004-Membership
 - o Policy 007-Distribution
 - o Policy 008-Organizational Chart
 - o Policy 228-Student Government

11. Other Business

- A. Motion to approve an ECTS Foundation scholarship award of \$500 to: student to be named**

12. Supplemental Information

- A. Board Attendance Report
- B. Work Experience Report
- C. High School Enrollment Report
- D. Business Partnerships Contacts
- E. ECTS news reports- Media Access
- F. Director's Testimony before the House Education Committee
- G. House Bill 965
- H. Senate Bill 662

- I. **Next meeting: Thursday, June 28, 2007**

13. Adjournment