

June 2007

Human and Quality Resources Report

ISO. KIPS measurement data is being collected for the performance measurement chart. This data will be presented and analyzed at the Administrative Retreat. Each area will be reviewed and plans will be developed for those areas that need improvement. Additionally, a team of administrators is looking at the use of a data management system to aid in the collection, storage, and retrieval of data.

Strategic Planning. Strategic planning teams have developed action plans in each area and met on June 21, 2007. At this meeting, a review of the action plans and the next steps was conducted. In addition, the mission and vision were reviewed. Natalie Fatica, Andrea Lucarotti, and Sandra Carr have finalized the professional development plan and induction plan and this as well as the other action plans were presented at this meeting.

Staff Development. A database has been created to enter data from observations. At this point, data has been collected and is in the process of being entered. These reports should give us data on needs of individual instructors as well as the needs of the faculty as a whole. The goal is for this information to aid in designing our professional development plan, which is part of the strategic plan.

Recruiting. On the agenda there is recommendation to hire Susan Tatalone, as the S-3 secretary that was posted last month. Susan has served in the past as RCTC secretary and has been subbing for the past few months. She is a great addition to our team and we look forward to continuing to work with her.

Manufacturer's Association. Natalie Fatica attended a session on the Reasons Employers Lose Unemployment Claims. It was an extremely informative session with the presenter being the regional supervisor for the unemployment office.