

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: July 27, 2006

SUBJECT: New Textbook Approvals

CATEGORY: Operations: X **Policy:** **Information:** **Personnel:**

INITIATED BY: Jan Kennerknecht

DESCRIPTION:

The 2006-2007 General Fund Budget includes expenditures for new textbooks for ten of our programs. Those instructors who plan to adopt new textbooks for 2006-07 have reviewed books from at least two vendors. We are requesting JOC board approval of the requested book titles. (Reference: Policy – 108- Adoption of Textbooks)

RECOMMENDATION:

Motion to adopt the list of textbooks to use beginning with the 2006-07 school year, as presented.

Program	Textbook Requested	Vendor
Auto Body Repair		
	Auto Body Repair Technology, 4th edition, by Duffy/Uhrina, 2004	Delmar Thomson
Hospitality and Tourism		
	Lodging Management Year I, 2nd Edition, 2006	AHLA
Metal Fabrication		
	Modern Welding, 2004	Goodheart-Wilcox
Computer Information Systems		
	Oracle 10g SQL, 2007	Oracle
Electrical Engineering Technology		
	Understanding Motor Controls, 2006 and Modern Residential Wiring, 2005	Delmar Thomson
Construction Trades		
	Residential Construction Academy Carpentry, 2005	Delmar Thomson
Commercial Art		
	The Art and Technology of Web Design, 2006 and Elements of Design, 2005	Delmar Thomson
Electronics		
	Electricity, Principles and Applications, 6th ed., 2006	Glencoe/McGraw Hill
Graphic Communications		
	Graphic Communications: The Printed Image, 2002	Goodheart-Wilcox
Health Assistant		
	Nursing Assistant and Nursing Processes Approach, 9th edition, 2004	Delmar Thomson

TEXTBOOK EVALUATION CHECKLIST



Instructor: Ken Balsiger

Program: Auto Body

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Auto Body Repair Tech 4th ed.</u>					
Copyright Date: <u>2004</u>					
Readability Level: _____ Grade	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?				✓	
2. Is the subject matter presented in a logical, organized and interesting manner?				✓	
3. Is the readability level appropriate for the student population?				✓	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?				✓	
6. Do the review exercises promote critical thinking of the text?				✓	
7. Is the cover of the book appealing?			✓		
8. Are the text and photographs free of stereotyping or cultural bias?				✓	
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?				✓	
10. Is the textbook cost-effective and a good value?			✓		
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?				✓	
2. Are correct or suggested answers given for the review questions?				✓	
3. Are teachers given techniques for activating students' background knowledge before reading the text?			✓		
4. Does the manual suggest creative methods for teaching each lesson?				✓	
5. Do the suggested methods address a variety of learning styles?				✓	

Recommended for Adoption: ✓ YES NO

Comments: We have used this text and it's previous two publications as the text for level one students. Also has very good video selection that supports this text.

TEXTBOOK EVALUATION CHECKLIST



Instructor: Ken Balsiger

Program: Auto Body

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.

Title of Student Textbook: I-CAR Professional Automotive Collision Repair 2nd ed.

Copyright Date: 2001

	Totally Lacking	Poor	Adequate	Good	Excellent
Readability Level: <u>Grade</u>					
1. Does the textbook support the planned courses in the program?				✓	
2. Is the subject matter presented in a logical, organized and interesting manner?				✓	
3. Is the readability level appropriate for the student population?				✓	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				✓	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?				✓	
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?					✓
8. Are the text and photographs free of stereotyping or cultural bias?				✓	
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?					✓
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?	MANUAL NOT AVAILABLE FOR REVIEW				
2. Are correct or suggested answers given for the review questions?					
3. Are teachers given techniques for activating students' background knowledge before reading the text?					
4. Does the manual suggest creative methods for teaching each lesson?					
5. Do the suggested methods address a variety of learning styles?					

Recommended for Adoption: YES ☒ NO

Comments: THIS TEXT IS BEING REVIEWED AS AN OPTION FOR LEVEL TWO AND THREE STUDENTS. I QUESTION THE COPYRIGHT DATE AND WOULD QUESTION WHEN A NEWER EDITION WILL BE AVAILABLE.

TEXTBOOK EVALUATION CHECKLIST



Instructor: DAVID J. MICHALAK

Program: AUTOMOTIVE TECHNOLOGY

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.

Title of Student Textbook: MODERN AUTOMOTIVE TECHNOLOGY

Copyright Date: 2004

Readability Level: 9 Grade

	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?				X	
2. Is the subject matter presented in a logical, organized and interesting manner?					X
3. Is the readability level appropriate for the student population?				X	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				X	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?				X	
6. Do the review exercises promote critical thinking of the text?				X	
7. Is the cover of the book appealing?				X	
8. Are the text and photographs free of stereotyping or cultural bias?					X
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					X
10. Is the textbook cost-effective and a good value?					X
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					
2. Are correct or suggested answers given for the review questions?					
3. Are teachers given techniques for activating students' background knowledge before reading the text?					
4. Does the manual suggest creative methods for teaching each lesson?					
5. Do the suggested methods address a variety of learning styles?					

Recommended for Adoption: X YES NO

Comments: THIS IS A TEXT THAT WE HAVE USED FOR MANY YEARS IN THE AUTO TECH LAB.

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: Robert Craft

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Logistics Management Year I</u> <u>2nd Edition</u>					
Readability Level: <u>10th</u> Grade (See Supervisor of Instructional Support if you need assistance with this.)					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?					✓
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					✓
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?					✓
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?					✓
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					✓
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?					✓
4. Does the manual suggest creative methods for teaching each lesson?					✓
5. Do the suggested methods address a variety of learning styles?					✓

Recommended for Adoption: X YES NO

Comments: Second Edition New Book

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: Robert Craft

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.						
Title of Student Textbook: <u>Lodging Management Program Year I</u> <u>1st Edition</u>						
Readability Level: <u>10th</u> Grade (See Supervisor of Instructional Support if you need assistance with this.)						
		Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓	
2. Is the subject matter presented in a logical, organized and interesting manner?					✓	
3. Is the readability level appropriate for the student population?						✓
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?						✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?						✓
6. Do the review exercises promote critical thinking of the text?				✓		
7. Is the cover of the book appealing?					✓	
8. Are the text and photographs free of stereotyping or cultural bias?						✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?						✓
10. Is the textbook cost-effective and a good value?						✓
INSTRUCTOR MANUAL						
1. Does the manual help teachers understand the objectives and methodology of the student text?						✓
2. Are correct or suggested answers given for the review questions?						✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?						✓
4. Does the manual suggest creative methods for teaching each lesson?						✓
5. Do the suggested methods address a variety of learning styles?						✓

Recommended for Adoption: YES X NO

Comments:

Older Book 1997 copy

TEXTBOOK EVALUATION CHECKLIST



Instructor: CYPHERT

Program: metal Fabrication

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>modern welding</u>					
Copyright Date: <u>2004</u>					
Readability Level: _____ Grade _____					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					X
2. Is the subject matter presented in a logical, organized and interesting manner?				X	
3. Is the readability level appropriate for the student population?				X	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				X	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					X
6. Do the review exercises promote critical thinking of the text?					X
7. Is the cover of the book appealing?				X	
8. Are the text and photographs free of stereotyping or cultural bias?				X	
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					X
10. Is the textbook cost-effective and a good value?					
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					
2. Are correct or suggested answers given for the review questions?					
3. Are teachers given techniques for activating students' background knowledge before reading the text?					
4. Does the manual suggest creative methods for teaching each lesson?					
5. Do the suggested methods address a variety of learning styles?					

Recommended for Adoption: X YES _____ NO

Comments:

This text Has a AWS correlation chart that aligns all of the material with skill standards.

TEXTBOOK EVALUATION CHECKLIST



Instructor: CYPHER

Program: Metal Fabrication

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Welding Principles + Applications</u>					
Copyright Date: <u>2004</u>					
	Totally Lacking	Poor	Adequate	Good	Excellent
Readability Level: <u>Grade</u>					
1. Does the textbook support the planned courses in the program?				X	
2. Is the subject matter presented in a logical, organized and interesting manner?				X	
3. Is the readability level appropriate for the student population?				X	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				X	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?				X	
6. Do the review exercises promote critical thinking of the text?					X
7. Is the cover of the book appealing?			X		
8. Are the text and photographs free of stereotyping or cultural bias?				X	
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					X
10. Is the textbook cost-effective and a good value?					
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					
2. Are correct or suggested answers given for the review questions?					
3. Are teachers given techniques for activating students' background knowledge before reading the text?					
4. Does the manual suggest creative methods for teaching each lesson?					
5. Do the suggested methods address a variety of learning styles?					

Recommended for Adoption: YES X NO

Comments:

TEXTBOOK EVALUATION CHECKLIST



Instructor: ROACH Hewitt

Program: CIS

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.

Title of Student Textbook: ORACLE 10G SQL

Copyright Date: 2007

Readability Level: 10-12 Grade

	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					X
2. Is the subject matter presented in a logical, organized and interesting manner?					X
3. Is the readability level appropriate for the student population?					X
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					X
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					X
6. Do the review exercises promote critical thinking of the text?					X
7. Is the cover of the book appealing?				X	
8. Are the text and photographs free of stereotyping or cultural bias?					X
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					X
10. Is the textbook cost-effective and a good value?					X
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					X
2. Are correct or suggested answers given for the review questions?					X
3. Are teachers given techniques for activating students' background knowledge before reading the text?					X
4. Does the manual suggest creative methods for teaching each lesson?					X
5. Do the suggested methods address a variety of learning styles?				X	

Recommended for Adoption: X YES NO

Comments:

(ISBN # 1-4188-3629-X)

As Oracle is a part of my revised curriculum this is an excellent textbook for adoption.

TEXTBOOK EVALUATION CHECKLIST



Instructor: ROACH Hewitt

Program: CIS

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.						
Title of Student Textbook: <u>ORACLE 9i SQL</u>						
Copyright Date: <u>2003</u>						
Readability Level: <u>Grade</u>		Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					X	
2. Is the subject matter presented in a logical, organized and interesting manner?						X
3. Is the readability level appropriate for the student population?						X
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					X	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					X	
6. Do the review exercises promote critical thinking of the text?						X
7. Is the cover of the book appealing?					X	
8. Are the text and photographs free of stereotyping or cultural bias?					X	
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?						X
10. Is the textbook cost-effective and a good value?						X
INSTRUCTOR MANUAL						
1. Does the manual help teachers understand the objectives and methodology of the student text?					X	
2. Are correct or suggested answers given for the review questions?					X	
3. Are teachers given techniques for activating students' background knowledge before reading the text?					X	
4. Does the manual suggest creative methods for teaching each lesson?					X	
5. Do the suggested methods address a variety of learning styles?					X	

Recommended for Adoption: YES X NO

Comments: Although this has been a great aid to me in my preparation for Oracle SQL for my students - it is an outdated textbook

TEXTBOOK EVALUATION CHECKLIST



Instructor: Don Hofmeister

Program: E.E.T.

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Understanding Motor Controls</u>					
Copyright Date: <u>2006</u>					
Readability Level: <u>Grade</u>	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?					✓
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					✓
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?				✓	
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?					
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?				✓	
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?			✓		
4. Does the manual suggest creative methods for teaching each lesson?			✓		
5. Do the suggested methods address a variety of learning styles?			✓		

Recommended for Adoption: ☒ YES ☐ NO

Comments:

Electric Motor Controls is The Textbook I've been using in the past
 The Instructor Manual evaluation book is for The electric Motor
 Controls Textbook.
 The Textbook ~~book~~ Understanding Motor Controls defines the
 n.l.b. of the book.

TEXTBOOK EVALUATION CHECKLIST



Instructor: Dow Hofmeister

Program: E.E.T

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Modern Residential Wiring</u>					
Copyright Date: <u>2005</u>					
	Totally Lacking	Poor	Adequate	Good	Excellent
Readability Level: <u>Grade</u>					
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?				✓	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				✓	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					✓
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?				✓	
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?				✓	
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					✓
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?					✓
4. Does the manual suggest creative methods for teaching each lesson?				✓	
5. Do the suggested methods address a variety of learning styles?				✓	

Recommended for Adoption: ✓ YES NO

Comments:

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: Don Hoffmeister

Directions: Use this checklist to evaluate textbooks being considered for use in the ECTS classroom. Return a completed checklist for each requested book to John Hansen for consideration by the ECTS Joint Operating Committee.	Excellent	Good	Adequate	Poor	Totally Lacking
STUDENT TEXTBOOK <u>Electric Residential Wiring</u>					
1. Does the textbook support the planned courses in the program?	✓				
2. Is the subject matter presented in a logical, organized manner?	✓				
3. Is the readability level appropriate for the student population?			✓		
4. Is the text interesting enough that students will enjoy reading it?		✓			
5. Are new vocabulary words presented at an appropriate rate so that the text is understandable?		✓			
6. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?		✓			
7. Do the review exercises promote critical thinking of the text?			✓		
8. Is the cover of the book appealing?		✓			
9. Are the text and illustrations free of stereotyping or cultural bias?		✓			
10. Are there adequate, appropriate illustrations that add to meaning?	✓				
11. Is the layout helpful to students, with effective use of headings, graphics, etc?			✓		
12. Is the textbook cost-effective and a good value?					
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					
2. Are correct or suggested answers given for the review questions?					
3. Are teachers given techniques for activating students' background knowledge before reading the text?					
4. Does the manual suggest creative methods for teaching each lesson?					
5. Do the suggested methods address a variety of learning styles?					

?
FNA
FOR
REVIEW

Do NOT WANT

Comments:

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: C. LYTLE

Directions: Use this checklist to evaluate textbooks being considered for use in the ECTS classroom. Return a completed checklist for each requested book to John Hansen for consideration by the ECTS Joint Operating Committee.	Excellent	Good	Adequate	Poor	Totally Lacking
STUDENT TEXTBOOK <u>CARPENTRY</u> <u>RESIDENTIAL CONSTRUCTION ACADEMY</u>					
1. Does the textbook support the planned courses in the program?		✓			
2. Is the subject matter presented in a logical, organized manner?		✓			
3. Is the readability level appropriate for the student population?		✓			
4. Is the text interesting enough that students will enjoy reading it?		✓			
5. Are new vocabulary words presented at an appropriate rate so that the text is understandable?			✓		
6. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?		✓			
7. Do the review exercises promote critical thinking of the text?		✓			
8. Is the cover of the book appealing?			✓		
9. Are the text and illustrations free of stereotyping or cultural bias?		✓			
10. Are there adequate, appropriate illustrations that add to meaning?		✓			
11. Is the layout helpful to students, with effective use of headings, graphics, etc?		✓			
12. Is the textbook cost-effective and a good value?		✓			
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?	N/A				
2. Are correct or suggested answers given for the review questions?	N/A				
3. Are teachers given techniques for activating students' background knowledge before reading the text?	N/A				
4. Does the manual suggest creative methods for teaching each lesson?	N/A				
5. Do the suggested methods address a variety of learning styles?	N/A				

Comments:

YES ✓

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: C. LYFLB

Directions: Use this checklist to evaluate textbooks being considered for use in the ECTS classroom. Return a completed checklist for each requested book to John Hansen for consideration by the ECTS Joint Operating Committee.	Excellent	Good	Adequate	Poor	Totally Lacking
STUDENT TEXTBOOK <u>NEEGR RESIDENTIAL CRAFT CARPENTRY</u>					
1. Does the textbook support the planned courses in the program?				✓	
2. Is the subject matter presented in a logical, organized manner?				✓	
3. Is the readability level appropriate for the student population?		✓			
4. Is the text interesting enough that students will enjoy reading it?				✓	
5. Are new vocabulary words presented at an appropriate rate so that the text is understandable?		✓			
6. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?		✓			
7. Do the review exercises promote critical thinking of the text?			✓		
8. Is the cover of the book appealing?			✓		
9. Are the text and illustrations free of stereotyping or cultural bias?		✓			
10. Are there adequate, appropriate illustrations that add to meaning?		✓			
11. Is the layout helpful to students, with effective use of headings, graphics, etc?		✓			
12. Is the textbook cost-effective and a good value?			✓		
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?			✓		
2. Are correct or suggested answers given for the review questions?				✓	
3. Are teachers given techniques for activating students' background knowledge before reading the text?			✓		
4. Does the manual suggest creative methods for teaching each lesson?			✓		
5. Do the suggested methods address a variety of learning styles?			✓		

Comments:

No ✓

TEXTBOOK EVALUATION CHECKLIST



Instructor: Suzanne Matthews

Program: BMA

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>The Art + Technology of Web Design</u>					
Copyright Date: <u>2006</u>					
	Totally Lacking	Poor	Adequate	Good	Excellent
Readability Level: <u>10</u> Grade					
1. Does the textbook support the planned courses in the program?					X
2. Is the subject matter presented in a logical, organized and interesting manner?					X
3. Is the readability level appropriate for the student population?					X
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					X
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					X
6. Do the review exercises promote critical thinking of the text?					X
7. Is the cover of the book appealing?				X	
8. Are the text and photographs free of stereotyping or cultural bias?					X
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					X
10. Is the textbook cost-effective and a good value?					X
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					X
2. Are correct or suggested answers given for the review questions?					X
3. Are teachers given techniques for activating students' background knowledge before reading the text?				X	
4. Does the manual suggest creative methods for teaching each lesson?				X	
5. Do the suggested methods address a variety of learning styles?					X

Recommended for Adoption: YES NO

Comments:

Recommend the purchase of 26 texts to cover the entire class - teaches basics of web design, but integrated with design elements + color.

TEXTBOOK EVALUATION CHECKLIST



Instructor: Suzanne Matthews

Program: CMA

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Intro to Web Design</u>					
Copyright Date: <u>2007</u>					
Readability Level: <u>10</u> Grade					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?			X		
2. Is the subject matter presented in a logical, organized and interesting manner?			X		
3. Is the readability level appropriate for the student population?			X		
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?		X			
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?			X		
6. Do the review exercises promote critical thinking of the text?				✓	
7. Is the cover of the book appealing?			✓		
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?			✓		
10. Is the textbook cost-effective and a good value? <u>about the same price</u>			✓		
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?				✓	
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?			✓		
4. Does the manual suggest creative methods for teaching each lesson?			✓		
5. Do the suggested methods address a variety of learning styles?				✓	

Recommended for Adoption: YES ✓ NO

Comments:

quality of paper is not great - poor opacity of one side to another

TEXTBOOK EVALUATION CHECKLIST



Instructor: Suzanne Matthews

Program: CMA

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Elements of Design</u>					
Copyright Date: <u>2005</u>					
Readability Level: <u>10</u> Grade					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?					✓
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					✓
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?					✓
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?					✓
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					✓
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?					✓
4. Does the manual suggest creative methods for teaching each lesson?					✓
5. Do the suggested methods address a variety of learning styles?					✓

Recommended for Adoption: ✓ YES NO

Comments:

Recommend the purchase of 7 copies of this -this text can be used in yr. 1 for elements-building, and in review in yrs. 2+3

TEXTBOOK EVALUATION CHECKLIST



Instructor: Suzanne Matthews

Program: CMA

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>Publication Design</u>					
Copyright Date: <u>2006</u>					
	Totally Lacking	Poor	Adequate	Good	Excellent
Readability Level: <u>10</u> Grade					
1. Does the textbook support the planned courses in the program?				✓	
2. Is the subject matter presented in a logical, organized and interesting manner?				✓	
3. Is the readability level appropriate for the student population?				✓	✓
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?				✓	
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?				✓	
6. Do the review exercises promote critical thinking of the text?			✓		
7. Is the cover of the book appealing?					✓
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?				✓	
10. Is the textbook cost-effective and a good value? <u>about the same cost</u>				✓	
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?				✓	
2. Are correct or suggested answers given for the review questions?				✓	
3. Are teachers given techniques for activating students' background knowledge before reading the text?					✓
4. Does the manual suggest creative methods for teaching each lesson?			✓		
5. Do the suggested methods address a variety of learning styles?					✓

Recommended for Adoption: YES ✓ NO

Comments: Elements of Design text will be more versatile in being able to use for various parts of classes

ECTS TEXTBOOK EVALUATION CHECKLIST

Wants 30-7th Ed.
* Jan to order
Erie County Technical School

Instructor: TIM MIENTKIEWICZ

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>ELECTRICITY</u> <u>6th EDITION</u> <u>PRINCIPLES AND APPLICATIONS</u>					
Readability Level: _____ Grade (See Supervisor of Instructional Support if you need assistance with this.)					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					/
2. Is the subject matter presented in a logical, organized and interesting manner?					/
3. Is the readability level appropriate for the student population?				/	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					/
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					/
6. Do the review exercises promote critical thinking of the text?					/
7. Is the cover of the book appealing?					/
8. Are the text and photographs free of stereotyping or cultural bias?					/
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					/
10. Is the textbook cost-effective and a good value?					/
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					/
2. Are correct or suggested answers given for the review questions?					/
3. Are teachers given techniques for activating students' background knowledge before reading the text?					/
4. Does the manual suggest creative methods for teaching each lesson?	/				
5. Do the suggested methods address a variety of learning styles?	/				

Recommended for Adoption: * YES NO

Comments:

Chapter added which covers residential wiring

* 6th edition going out of print → 7th edition due a fall or winter of 2006 - would want 7th edition for longer 339 compliance

? Can 6th ed. workbooks work w/ 7th ed. text?

ECTS TEXTBOOK EVALUATION CHECKLIST



Instructor: TIM MIENTKIEWICZ

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook:					
<u>ELECTRICITY - 5th EDITION</u> <u>PRINCIPLES AND APPLICATIONS</u>	<u>Copyright 1999</u>				
Readability Level: _____ Grade (See Supervisor of Instructional Support if you need assistance with this.)					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?				✓	
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					✓
6. Do the review exercises promote critical thinking of the text?					✓
7. Is the cover of the book appealing?					✓
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?				✓	
10. Is the textbook cost-effective and a good value?					
<u><i>dated - newer book much more attractive inside + out has been out of print</i></u>					
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					✓
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?				✓	✓
4. Does the manual suggest creative methods for teaching each lesson?	✓				
5. Do the suggested methods address a variety of learning styles?	✓				

Recommended for Adoption: _____ YES K NO

Comments:

wish to update and expand course

339 Audit looking @ age of books - 7th edition
due out into this year - 5th edition does not address
elec service distribution -> 6th does -> 7th?

TEXTBOOK EVALUATION CHECKLIST



Instructor: JOE SALORINO

Program: GRAPHICS

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>GRAPHIC COMMUNICATIONS</u>					
Copyright Date: <u>2003</u>					
Readability Level: <u>11</u> Grade					
	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?					✓
2. Is the subject matter presented in a logical, organized and interesting manner?				✓	
3. Is the readability level appropriate for the student population?			✓		
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?					✓
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?					
6. Do the review exercises promote critical thinking of the text?				✓	
7. Is the cover of the book appealing?				✓	
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?					✓
10. Is the textbook cost-effective and a good value?				✓	
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?					✓
2. Are correct or suggested answers given for the review questions?					✓
3. Are teachers given techniques for activating students' background knowledge before reading the text?					✓
4. Does the manual suggest creative methods for teaching each lesson?				✓	
5. Do the suggested methods address a variety of learning styles?				✓	

Recommended for Adoption: ✓ YES NO

Comments:

TEXTBOOK EVALUATION CHECKLIST



Instructor: Joe SAWRINO

Program: GRAPHICS

Directions: Use this checklist to evaluate textbooks being considered for adoption in the ECTS classroom. Return two completed checklists with your final recommendation to John Hansen for consideration by the ECTS Joint Operating Committee.					
Title of Student Textbook: <u>DESIGN FUNDAMENTALS FOR NEW MEDIA</u>					
Copyright Date: <u>2005</u>					
Readability Level: <u>12</u> Grade	Totally Lacking	Poor	Adequate	Good	Excellent
1. Does the textbook support the planned courses in the program?				✓	
2. Is the subject matter presented in a logical, organized and interesting manner?					✓
3. Is the readability level appropriate for the student population?			✓		
4. Are new vocabulary words presented at an appropriate rate so that the text is understandable?	✓				
5. Does the text make comprehension easier by addressing one new concept at a time instead of multiple new concepts?			✓		
6. Do the review exercises promote critical thinking of the text?	✓				
7. Is the cover of the book appealing?			✓		
8. Are the text and photographs free of stereotyping or cultural bias?					✓
9. Is the layout helpful to students, with effective use of headings, charts and graphs, etc?				✓	
10. Is the textbook cost-effective and a good value?				✓	
INSTRUCTOR MANUAL					
1. Does the manual help teachers understand the objectives and methodology of the student text?	✓				
2. Are correct or suggested answers given for the review questions?	✓				
3. Are teachers given techniques for activating students' background knowledge before reading the text?	✓				
4. Does the manual suggest creative methods for teaching each lesson?	✓				
5. Do the suggested methods address a variety of learning styles?	✓				

Recommended for Adoption: _____ YES ✓ NO

Comments: