Erie County Technical School

Meeting Minutes

AVTS Operating Committee & ECTS Foundation Board of Directors
Thursday, July 27, 2006

Eagle's Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Regular Meeting

Complaint hearing-AFT-Local 1589-Professional Unit- this hearing postponed until the August meeting per request from the local president, Mr. Hewitt (letter filed with official minutes)

Call to Order

Mr. Bucksbee, Chairperson, called the regular meeting to order at 5:07 pm.

Moment of Reflection

Pledge of Allegiance

Roll Call

Paul Fritz, Secretary, called the roll:

Committee members:

Mrs. Suzie Rosendahl	Fairview	Present
Mr. John Ogden	Fort LeBoeuf	Absent
Mr. Robert Heath	Girard	Present
Mr. James Bucksbee	General McLane	Present
Mr. Jack Wood	Harbor Creek	Absent (Arrived at 5:30 pm)
Mr. Thomas Loftus	Iroquois	Present
Mrs. Susan Sullivan	Millcreek	Present
Mr. David Rodgers	North East	Absent
Mr. Sam Ring	Northwestern	Present
Mrs. Loretta Price	Union City	Present
Mr. Eric Duda	Wattsburg	Absent

Administrators:

Mrs. Sandra Myers, Superintendent of Record	Present
Dr. Aldo Jackson, Director	Present
Mr. Timothy Sennett, Solicitor	Absent
Mr. John Hansen, Principal	Present
Mr. Paul Fritz, Business Manager and Board Secretary	Present
Ms. Natalie Fatica, Coordinator of Human and Quality Resources	Present
Mrs. Mary Ellen Camp, RCTC Manager	Present
Mr. Steve Sceiford, Facilities Manager	Present
Mr. Jeff Smith, Technology Manager	Absent
Mrs. Janet Kennerknecht, Supervisor of Student Services	Present
Mr. Patrick Holland, Supervisor of Student Services	Absent

Minutes of June 22, 2006

Motion to accept the Minutes of the June 22, 2006 Work Session and Regular Meeting, as presented.
Moved by Mrs. Sullivan, with second by Mrs. Rosendahl.
With no further discussion the minutes are approved, as presented, with an all "ayes" voice vote.
(Copy is filed with the official minutes)

Guests and Comments

Guests signed in and present: Rosanne Gangemi, Mary Sceiford, Patricia Palo, and Roach Hewitt

Correspondence

- PASBO- Easy-Procure rebate
- Wattsburg Area School District- Technical Community College
  (Copies filed with the official minutes)

Business

Report – presented by Paul Fritz, Business Manager (Copy filed with the official minutes).

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices:
- General Fund Revenue and Expenditure Reports, as presented
- Food Service Fund Revenue and Expenditure Reports, as presented
- Capital Reserve Fund Revenue and Expenditure Reports, as presented
- ECTS Foundation Report, as presented
- Student Activities Report, as presented
- General Fund Checks and Invoices, as presented $174,017.37
- Food Service Checks and Invoices, as presented; $ 0.00
- Capital Reserve Fund Checks and Invoices, as presented; $13,442.56
- ECTS Foundation Checks and Invoices, as presented; $2,340.00
- VISA purchasing card payment, as presented; $30,991.49
- Treasurer's Report, as presented
- General Fund Budget Transfers, none

All above items moved by Mrs. Sullivan, with second by Mrs. Rosendahl.
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copies of reports and payment lists are filed with the official minutes)

Human and Quality Resources

Report – presented by Natalie Fatica, Coordinator of Human and Quality Resources
(Copy filed with the official minutes).

High School substitute instructors

Motion to approve the list of High School substitute instructors, as presented, and;

Jodi D'Antonio - long term substitute-Health Assistant

Motion to approve Jodi D'Antonio as a long term substitute instructor in the Health Assistant lab at column A, step 5 with the salary of $36,308, per the terms of the Professional Unit bargaining agreement, effective August 1, 2006 and payment for 3 extra orientation days at her per diem rate of $196.25, and;

Kimberly Haupt - food service aide (F-2)

Motion to recommend Kimberly Haupt as food service aide (F-2) effective August 21st, 2006 at the rate of $12.07 per hour, per the Classified Unit bargaining agreement, and;

Becky Rock - substitute food service aide

Motion to hire Becky Rock as a substitute food service aide at the rate of $8.00 per hour beginning on or after August 24, 2006.

All above items moved by Mrs. Sullivan, with second by Mr. Heath.
With no further discussion, the motions are approved with an all "ayes" voice vote.

Change in status - Coordinator of Human and Quality Resources

Motion to approve the change in status of Coordinator of Human and Quality Resources, (Natalie Fatica), from Tier I administrator to Tier II administrator effective July 1, 2006 at the salary of $56,749.35.
Moved by Mrs. Rosendahl, with second by Mrs. Sullivan.
Mr. Bucksbee briefly mentioned this is a request by Ms. Fatica and that the salary is appropriately calculated based on the current salary.
With no further discussion, the motion is approved with an all "ayes" voice vote

Alternative instructor rating system

First review-Alternative instructor rating system
Ms. Fatica described the rating system development process that was followed and that the rating system will be on the August meeting agenda for approval so that it can then be sent to PDE for review. (Copy of rating system filed with the official minutes)

Operations

- Superintendent's Report—Mrs. Sandra Myers, no report
- Director's Report—Dr. Aldo Jackson, (Copy of report is filed with the official minutes)
- Solicitor's Report—Mr. Timothy M. Sennett, absent, no report
- High School Report—Mr. John Hansen, (Copy of report is filed with the official minutes)
- RCTC Report—Mrs. Mary Ellen Camp, (Copy of report is filed with the official minutes)
- Facilities Manager's Report—Mr. Steven Sceiford, (Copy of report is filed with the official minutes)

- Technology Manager's Report—Mr. Jeff Smith, absent, no report
- Instructional Support Services Report- Mr. Pat Holland, absent, Mrs. Janet Kennerknecht, no report.

Staff Travel -none

Student Field Trips and Fundraising - none

Facility Use Requests – profit making organizations – none

Other Operations

Wattsburg Area School District - Diversified Occupations

Motion to approve a memorandum of understanding with the Wattsburg Area School District to provide Diversified Occupations programming as a satellite program
(Copy of agreement filed with the official minutes), and;

Safety Inspection Mechanic Training Program

Motion to approve the Safety Inspection Mechanic Training Program Agreement of Performance with Department of Transportation, as presented,
(Copy of agreement filed with the official minutes), and;

Adopt textbooks

Motion to adopt the list of textbooks to use beginning with the 2006-07 school year, as presented,
(List of textbooks filed with official minutes), and;

Donation from Mr. Joseph Spinelli

Motion to approve the donation of a Dodge Intrepid from Mr. Joseph Spinelli for use in the Automotive Technologies Lab.
(Vehicle titled to ECTS on file)

All above items moved by Mrs. Sullivan, with second by Mr. Heath.
Dr. Jackson reviewed the program agreement with Wattsburg SD
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(Mr. Wood entered the meeting at 5:30 pm)

With no further discussion, the motions are approved with an all "ayes" voice vote and one abstention by Mr. Wood.

Tuition rates for 2006-07

Motion to set the tuition rates for 2006-07 school year as follows:

- Secondary high school students: $ 8.00 per hour
- Adults in secondary program: $10.00 per hour
- Alternative Education $60.00 per day enrolled

Moved by Mrs. Rosendahl, with second by Mrs. Price
With no further discussion, the motion is approved with an all "ayes" voice vote.

Food Service prices

Motion to set Food Service prices as follows, effective August 30, 2006:

- Student breakfast-paid $1.25
- Student breakfast-reduced $0.30
- Student lunch-paid $1.75
- Student lunch-reduced $0.40
- Adult breakfast $2.00
- Adult lunch $3.50

Moved by Mr. Heath, with second by Mrs. Sullivan
With no further discussion, the motion is approved with an all "ayes" voice vote

Contract-Sarah A. Reed Children's Center

Motion to approve the Career Alternative Education Program professional services contract with Sarah A. Reed Children's Center for 2006-07 in the amount of $581,843
Moved by Mrs. Rosendahl, with second by Mrs. Sullivan
With no further discussion, the motion is approved with an all "ayes" voice vote

Other Business

Policy 237 – Electronic Devices (revised)

First reading of Policy 237 – Electronic Devices (revised)
Mr. Hansen reviewed the revised policy which will be on August 2006 meeting agenda for adoption.
(Copy of proposed Policy 237 is filed with the official minutes)

Supplemental Information

- Board attendance report (copy filed with the official minutes)
- The Erie Community Foundation grant summary-Technical Community College (copy filed with the official minutes)
- JOC members viewed the re-painted Welding Lab after the meeting.
- Next meeting: August 24, 2006

Adjournment

Moved by Mrs. Sullivan with second by Mr. Ring to adjourn the meeting.
Mr. Bucksbee, Chairperson, adjourned the meeting at 5:35 pm.

Minutes prepared by,

Paul D. Fritz, Secretary
Erie County Technical School
Erie County Technical School Foundation