

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 25, 2007

SUBJECT: Substitute Instructor/Substitute Instructional Aide

CATEGORY: Operations: Policy: Information: Personnel: **X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

ECTS Art and Design Instructor, Suzanne Matthew has had to take a leave longer than originally anticipated. With these circumstances it may be necessary to hire a long term sub for that program. ECTS Administration requests the approval of ECTS JOC, to be authorized to hire a long term substitute if necessary.

RECOMMENDATION:

Motion to authorize ECTS Administration to hire a long term substitute for the Art and Design Program, if necessary.