

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 25, 2007

SUBJECT: PDE 3074 – bid certification

CATEGORY: Operations: X Policy: Information: Personnel:

INITIATED BY: Steven Sceiford Facility Manger

DESCRIPTION:

ECTS is preparing bid specifications for:

1. Replacement and installation of HVAC units for Auto Tech and Student Services – estimated cost of \$24,000.

The projects meet the requirement that PDE approve the plans and specifications for the work. Because this is a non-reimbursable project, PDE allows the Operating Committee to certify that all bid documents comply with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users.

Construction contracts cannot be entered into prior to PDE approval.

The bid specifications will be advertised, bids received, and a recommendation for awarding of contracts will be made at the March or April Operating Committee meeting.

This project is included in the 2007-08 General Fund budget:
Account number 10-4600-750

RECOMMENDATION:

Motion to approve the submission of *PDE-3074, Self-Certification application for non-reimbursable construction project* for: The installation and replacement of the 2 rooftop HVAC units for Auto Tech and Student Services per the attached completed form.

NON-REIMBURSABLE WORK SUBJECT TO ADVERTISING AND BIDDING REQUIREMENTS

☒

Project Costs for
Non-Emergencies >\$10,000

☐ Purchase or Lease/Purchase of
Modular/Relocatable Classroom

INSTRUCTIONS:

1. Prepare specifications/drawings as needed.
2. Complete one application for each set of bid documents.
3. Provide completed address mailing label for the board secretary.
4. Submit only the application form. Do not submit any other documentation such as the advertisement, plans, specifications or a completed specifications checklist.
5. Send the completed application to the Department of Education, Division of School Facilities, 333 Market Street, Harrisburg, PA 17126-0333. Any questions regarding the completion of this form should be directed to the Division at (717) 787-5480.

SELF-CERTIFICATION APPLICATION FOR NON-REIMBURSABLE CONSTRUCTION PROJECT

DISTRICT/AVTS: Erie County Technical School

COUNTY: Erie

BUILDING/SITE NAME(S): Erie County Technical School

(Include all building(s) and/or site(s) on which work will be completed.)

The person to be contacted if there are any questions about this application is:

Steve Sceiford Facilities Manager

Contact person's name and position

814-864-0641 Ext. 370

Telephone Number (including extension)

WORK DESCRIPTION

Check the appropriate boxes that apply to this project:

☐ Asbestos Abatement/Removal

☐ Flooring Repair/Replacement

☐ Roof Repair/Replacement

☐ Install Fiber Optic Lines/Network Cabling/Data Cabling

☐ Lease/Purchase or Purchase of Relocatable/Modular Classroom(s)

☐ School Building/District Administration Office Addition or New Construction. Perform the following calculations to determine if Act 34 of 1973 applies to this project. See the instructions for additional information.

$\frac{\text{sq. ft.} + \text{sq. ft.} \times 100}{\text{Architectural Area of the Addition or New Building} + \text{Architectural Area of the Existing Structure}} = \frac{\text{Act 34 Percent}}{\text{(round to 2 decimal places)}}$

TOTAL ESTIMATED COST:

\$ 24,000

☒ Other: 2 Roof top HVAC units & Controls

Check the construction codes and/or guidelines selected for this project:

BOCA X DEP EPA L&I NEC x OSHA PADOT PA UCC IBC x

OTHER: ASHRAE

BOARD CERTIFICATION

The Board hereby applies to the Department of Education for approval of the plans and specifications for the work described above. The Board certifies that, to the best of its knowledge and belief, construction bid documents comply, or will comply, with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Specifications include all applicable statements set forth in the current PDE document entitled "Required Clauses for Specifications." Construction contracts will not be entered into prior to PDE approval. If the Board proceeds with this project, the lowest responsible bidder(s) will be selected. The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.

BOARD ACTION DATE:

VOTING: AYE

NAY

ABSTENTIONS

ABSENT

Paul Fritz

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

Date

8500 Oliver Road Erie, Pennsylvania 16509

District/AVTS Address

PDE USE ONLY

Based on the Board's representation to the Department that (1) the requisite laws, regulations and standards have been met; and (2) this project will not present a danger to the health or safety of the users, the plans and specifications for the project are approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education.

PDE #

Approved by the PA Department of Education

Date

PDE USE ONLY