

Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Tuesday, December 19, 2006

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. General Fund Budget – 2007-2008- Aldo Jackson, Director
2. Public Safety Building – Erie County zoning variance request -discussion

7:00 PM - Organizational Meeting

1. Temporary Chairperson-Solicitor acts as Temporary Chairperson
2. Call to Order
3. Moment of Reflection
4. Pledge of Allegiance
5. Motion to accept the following list of district re-appointed or continuing committee members for three year terms per the Articles of Agreement:
 - a) **James Bucksbee, General McLane:** 3 year term 2006-2009
 - b) **Sam Ring, Northwestern:** 3 year term 2006-2009
 - c) **Loretta Price, Union City:** 3 year term 2006-2009
 - d) **Eric Duda, Wattsburg:** 3 year term 2006-2009
6. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Rodgers, Ring, Price, Duda
7. Call for nominations and election of Chairperson
8. Motion to close nominations for Chairperson
9. Vote on nominations for Chairperson
10. Temporary Chairperson turns gavel over to newly elected Chairperson
11. Call for nominations and election of Vice-Chairperson
12. Motion to close nominations for Vice-Chairperson
13. Vote on nominations for Vice-Chairperson
14. Motion to approve dates, time, and place of Committee meetings for 2006, as listed.

Regular Meeting

1. Motion to accept the Minutes of the November 21, 2006 Meeting, as presented.

2. Introduction of Guests

3. Correspondence- none

4. Business—Paul Fritz

A. Report - Business Manager

B. Motion to approve the following reports, payments and invoices:

- 1) General Fund Revenue and Expenditure Reports, as presented
- 2) Food Service Fund Revenue and Expenditure Reports, as presented
- 3) Capital Reserve Fund Revenue and Expenditure Reports, as presented
- 4) ECTS Foundation Report, as presented
- 5) Student Activities Report, as presented
- 6) General Fund Checks and Invoices, as presented \$ 133,085.80
- 7) Food Service Checks and Invoices, as presented; \$ 917.61
- 8) Capital Reserve Fund Checks and Invoices, as presented; \$ 0.00
- 9) ECTS Foundation Checks and Invoices, as presented; \$ 278.72
- 10) VISA purchasing card payment, as presented; \$ 59,176.66
- 11) Treasurer's Report, as presented
- 12) General Fund Budget Transfers, - none this month

C. Motion to recommend the 2007-2008 General Fund Budget to the participating school districts for adoption in the amount of \$5,997,857 of total expenditures with Secondary Program District Contributions, per the funding formula, in the total amount of \$3,120,498.

5. Human and Quality Resources—Natalie Fatica

A. Report—Coordinator of Human and Quality Resources

- 1) **Motion to approve administrative job descriptions, as presented.**
- 2) **Motion to approve the Administrative and Business Manager Compensation Plans, as presented.**

6. Operations

- A. Superintendent's Report - Sandra Myers-Union City Area School District
- B. Director's Report— Aldo Jackson
- C. Solicitor's Report—Timothy M. Sennett
- D. High School Report— John Hansen
- E. RCTC Report—Mary Ellen Camp
- F. Facilities Manager's Report—Steven Sceiford
- G. Technology Manager's Report—Jeff Smith
- H. Instructional Support Services Report- Pat Holland and Jan Kennerknecht
- I. Staff Travel >400 miles (Polices: 331,431,531) - **none**
- J. Student Field Trips and Fundraising (Policy 121) - **none**
- K. Facility Use Requests – profit making organizations (Policy 707) - **none**
- L. Other Operations
 - 1) **Motion to approve the Occupational Advisory Committees, as presented**
 - 2) **Motion to endorse the building of a communications tower by Erie County at the Public Safety Building site adjacent to the ECTS property and to recommend approval by Summit Township zoning board.**

7. Other Business

8. Supplemental Information

- A. Board Attendance Report
- B. Work Experience Report
- C. High School Enrollment Report
- D. Business Partnerships Contacts
- E. *A Technical Community College for Northwest Pennsylvania, Project Summary*
- F. North East News-Journal- Mercyhurst North East articulation news article
- G. MIGtips- Welding program news article
- H. Photos-Sabre Communications – tower collapse
- I. **Next meeting: Thursday, January 25, 2007**

9. Adjournment

